

**ADMINISTRATION COMMITTEE MINUTES**  
**March 15, 2010**

Chairman Winters called the regular meeting of the Administration Committee to order at 5p.m. Present were: Josh Brown, Trisha Davey, Dave Winters, Mayor Adams, and Chief Dickson. Also present – Scott Fridly

Motion by Mr. Brown, second by Ms. Davey to waive the reading of and approve the minutes of March 1, 2010 as presented. All ayes. Motion carried 3-0.

**THE MAYOR**

**Moving the July 5<sup>th</sup> Committee Meetings**

Dale talked with the Administrative Committee Members about moving the two village committee meetings scheduled for July 5<sup>th</sup> to the following evening, July 6<sup>th</sup> since the 5<sup>th</sup> would be holiday for village employees. That would put all three committee meetings and the board meeting on the same evening. The committee members decided so follow his suggestion and hold all the meetings on July 6<sup>th</sup>.

**PUBLIC SAFETY AND LEGAL- MR. WINTERS**

**Budget Discussion**

Mr. Winters asked committee member to get their budget numbers to Jaye as soon as possible. He stated village will need to pass a budget for next year by the May 18<sup>th</sup> board meeting.

**ADMINISTRATION AND BUDGET- MR. BROWN**

**Terra Maps**

The committee talked about where the money to pay for the Terra Maps should come from. They decided it should come out of Administrative Engineering.

**COMMUNITY DEVELOPMENT- MS. DAVEY**

**Donation for Advertising for Rt. 75 Garage Sales**

Ms. Davey informed committee members that the organizers of the 2010 Rt. 75 Garage Sales had sent a letter to the village requesting a donation towards advertising for the event. They stated in the letter that the event brings a lot of people to the area. Ms. Davey made a motion to approve donating \$200 from the village's Marketing and Downtown Development budget towards this event. Mr. Brown second. Roll call. All ayes.

The committee members also talked about caring for the downtown planters and the possibility of putting in different plantings or arrangements in spring, fall and winter.

Mr. Brown moved, Ms Davey second to adjourn at 5:55 p.m.

Respectfully submitted,

Brenda Warren  
Office Manager