

ADMINISTRATION COMMITTEE MINUTES

May 2, 2011

Chairman Winters called the regular meeting of the Administration Committee to order at 5:30 pm. Present were: Dave Winters, Joshua Brown, Trisha Davey, Mayor Adams, and Chief Dickson. Also present `Zachary Baker, Scott Fridly, and Gail Beach

Motion by Mr. Brown, second by Ms. Davey to waive the reading of and approve the minutes of April 18, 2011 as presented. Motion carried 3-0.

VISITOR COMMENTS

Gail Beach asked committee members questions about the village budget for next year regarding payments toward the Northwest Bank Loan.

CHIEF OF POLICE

Extend M.O.U. for Sergeants

The Chief talked to the committee about wanting to extend the memorandum of understanding with the Police Sergeants through May 31, 2012 with the pay increases for next year as stated in the current agreement. The patrol officers have entered into union discussion and will not be receiving pay increases for next year until a contract with them is settled. The Sergeants however are not part of the union discussions and will not be part of a union so this memorandum of understanding will only apply to them.

The Chief also stated that he had received notice that the police department will be receiving a Crime Stoppers Grant for \$1,000. The Chief would like to use the grant money to purchase an additional new rifle for the police department.

THE MAYOR

The Mayor shared that the Rockin for Rockton group would like to get permission to hold their concert event again this year. The Mayor stated that the group has eleven bands lined up to play this time and would like to see if they could possible hold it over two days instead of one. They would like to hold the event the end of July possible on a Friday evening and then on Saturday. The organizer of the event would be available to come to the next committee meeting. The committee members would like to see some local groups possibly take care of the food for the event.

COMMUNITY DEVELOPMENT –Ms. Davey

Budget Questions

Ms. Davey asked various questions regarding the new budget. Ms. Davey asked about the amount the General Fund owes the Sewer Fund and the timing of paying it back. Committee members talked about the pros and cons of paying back the sewer account rather than purchasing land. Mr. Winters stated that with the current low land values the village might be able to get a good deal if they found the right piece of property. Mayor Adams shared that the amount the General Fund owes the Sewer Fund is kind of a loan

that they do not have to pay any interest on. It will need to be paid back at some point, but it is better to pay back the loans they do pay interest on first. Ms. Davey also asked for some clarification about the accounting for the pool expenses, and questioned the amount in the budget for legal expenses. Mr. Brown asked if the village attorneys will be receiving a raise. Mr. Winters said yes, the attorneys are requesting a raise. Mr. Brown asked if this had been discussed before in administrative committee. Mr. Winters said yes it had been. Mayor Adams said the hourly rate had been the same for the last ten years. Ms. Davey asked for a clarification about the money that was spent and is still owned regarding the Rock Energy Lawsuit.

Ms. Davey also talked to the committee about placing an advertisement in The Trails magazine to promote the village. The next issue of this magazine will feature an article about Old Settlers Days and the publisher is willing to give the village a full page ad for the cost of a half page. Committee members discussed placing an advertisement in the magazine. Ms. Davey obtained a consensus to place a full page advertisement in the next issue at the cost of \$410. The committee will vote at the next meeting to confirm the consensus.

The Mayor stated that a discussion of the two lots the village owns on Old River Road and Ferry Street should be place on the agenda for the next Administrative Committee meeting. The Mayor shared that the village needs to check on the village's rights regarding the property to guard against the possibility of "adverse possession".

Mr. Brown moved. Ms. Davey second to adjourn at 6:10pm

Respectfully submitted,

Brenda Warren
Office Manager