

## **ADMINISTRATION COMMITTEE MINUTES**

**May 16, 2011**

Chairman Winters called the regular meeting of the Administration Committee to order at 5:30 pm. Present were: Dave Winters, Joshua Brown, Zachary Baker, Mayor Adams Attorney Cox, and Chief Dickson. Also present Gail Beach, Travis Cazel, Scott Fridly, Tricia Davey, John Peterson.

Motion by Mr. Brown, second by Mr. Baker to waive the reading of and approve the minutes of May 2, 2011 as amended per Mr. Brown's request. Motion carried 3-0.

### **VISITOR COMMENTS**

Gail Beach asked the committee members where the village publishes legal notices. Mr. Warren stated that they are either published in the Beloit Daily News or in the Herald, except for bidding notices which are usually published in the Rockford Register Star. Ms. Beach stated that it was confusing as to where to look for them. Mrs. Winter said hopefully they would be able to just post it on their website. Ms. Beach asked why they couldn't just post them on the website now.

Travis Cazel talked to the committee about holding another Rockin for Rockton Youth concert this summer. He stated that he has 17 bands that are interested. He would like to hold it for over two days this year, July 29 & 30<sup>th</sup>. Mr. Cazel would like to get a copy of the village's costs for the concert last year. Committee members discussed with him various details regarding planning for the concert including what hours they thought would work best to hold the concerts, selling tickets ahead of time and giving a discount for purchasing tickets for both days, and whether or not to the village would allow people to leave and reenter the concert. Travis stated that not being able to leave and come back was probably the biggest complaint that had last year. Chief Dickson stated that it was pretty standard to not allow reentry into a concert without purchasing another ticket. Mr. Cazel and committee members talked about charging perhaps \$4 to \$5 per day or \$7 to \$8 for both days. Mr. Winters said Mr. Cazel should talk with the Stateline Youth Association and the Lion's Football Association about possibly setting up concessions for the event. Mr. Cazel said he was setting up photo shoot opportunities with the bands and also working on sponsorships. Committee members said the concert should end by 10pm and they suggested they concert start after the bank closes on Friday so they would be able to have access to the bank's parking lot. The Committee members talked about how the money should be handled. Mr. Winters said having the donations from the sponsors be treated as a charitable donation might help generate support. Mr. Brown said he would check with the Lions to see if the money could be funneled through the Athletic Park Fund.

### **THE MAYOR**

#### **Discussion of Village Owned Lots on Old River Rd. & Ferry St**

The Mayor talked to the committee about the village's lots on Old River Rd. and Ferry Street. Attorney Cox stated that adverse possession can never be counted against a unit of government.

**COMMUNITY DEVELOPMENT – Mr. Baker**

**Ratify Consensus for an Advertisement in “The Trails” Magazine**

Mr. Baker made a motion to ratify the consensus from last meeting to place an ad in The Trails magazine at a cost of \$410 dollars. Mr. Brown second. Mr. Baker talked about the ad. Roll Call. 3-0 Motion approved.

**Cannell Subdivision**

Mr. Baker talked to the committee about his concerns regarding the Cannell Subdivision. He stated that Mayor Adams would need to sign off on the final plat. Mr. Baker expressed his concerns about the subdivision regarding the size of the lots in relationship to the kind of soil the houses will be built on and the use of well and septic systems. He shared that the backup septic areas will now be in the open space easement. He stated that he would like all the trustees to read through the packet of information before the Mayor signs off on it. The Mayor asked what bearing this subdivision would have on the Village of Rockton. Mr. Baker stated that no one can see into the future and say we are never going to develop or there. The Mayor said that area has never been considered part of the village’s growth corridor. Mr. Winters shared that when the idea of the Cannell Subdivision first came to the board in 2009, the village was asked to sign a pre-annexation agreement, but the village denied the request. Attorney Cox stated that the Village of Rockton decided in 2009 not to extend their subdivision ordinances to the Cannell Subdivision. Attorney Cox said not signing off on the final plat might potentially expose the village to liability from the developer. Mr. Baker stated that he had talked to other municipal attorneys and that is not true. He said that if we were to follow certain things and have legitimate concerns that they would have no grounds to go after us. Mr. Baker reiterated several times that because we cannot know where the village will grow in the future, he would like the trustees to do their due diligence and read through the packet of information before the village signs off on it. Mr. Winters asked Mr. Baker what he felt should be changed about the subdivision plan. Mr. Baker said he felt there should be less houses. Mr. Winters stated that if the board decides to instruct the Mayor to withhold his signature he feels at this point it would be a mistake, that it would only open the village up to litigation. Mr. Brown shared that when this plan first came before the board he had done a lot of research and from his understanding everything was okay. Mr. Baker stated that there are experts that take issue with the subdivision plan. Mayor Adams said the changes are for the better. Mr. Baker stated once again that it would be nice if the village would take a fresh look at it. Mr. Brown stated he would review the information. Mr. Winters stated that just because it is a new village board, doesn’t open up every past agreement.

Mr. Brown moved. Mr. Baker second to adjourn at 6:20pm

Respectfully submitted,

Brenda Warren  
Village Clerk