

PUBLIC WORKS COMMITTEE MINUTES

January 7, 2013

Chairman Peterson called the regular meeting of the Administration Committee to order at 6:30 pm. Present were: John Peterson, Cory Magnus, Tricia Nelson, Mayor Adams, and Attorney Cox. Also present: Lisa Wolf, Gordy Nygren.

Motion by Mr. Magnus, second by Mr. Peterson, to waive the reading of and approve the minutes of December 17, 2012. All ayes. Motion carried 3-0.

VILLAGE ENGINEER – Lisa Wolf

Project Updates

New Well No. 10: Plans and permit application were submitted to IEPA for review. They anticipate advertising for bids in February and construction in April.

Athletic Fields: Construction plans are in progress. The location and elevation of the concession stand building were adjusted to allow for gravity sanitary service. Engineering estimates were distributed. Various options were discussed, including seeding fields, graveling lot, and irrigating fields. Future plans could be excavating the pond, surfacing the lot, and paving a path. They are ready to submit to the IEPA for the sewer and water permits, and anticipate being able to put together a package to bid in February. It was mentioned that bonds for \$300,000 were sold for the concession stand. Plans have been sent to Rock Energy. The sooner the better for bid prices.

Street Maintenance 2013: A list of streets that are recommended for maintenance were submitted, and discussion was held regarding the striping of Rockton Road and Dorr Road.

RosRoc FRG / Lewis Right-In Right Out ROW Dedication Plat and Street Design: The dedication plat was submitted, and preparations are being made for the final plat. Design is underway for the design of the proposed street.

MAYOR ADAMS

Yard Edge Markers

Mayor Adams displayed a couple of different pole markers that are prevalent in Meadowcrest subdivision, and discussion was held about the safety of each.

Responsible Bidder Ordinance

Committee members discussed adopting an ordinance regarding responsible bidders. Committee members asked for revisions to the draft ordinance to allow for the Village Clerk and/or designee and the engineer to be allowed to open bids. Lisa Wolf would like a copy of the new ordinance.

Bidding of Capital Expenditures

Members reviewed our current ordinance that says expenditures of \$3000 or more must go out for bid. Discussion was held about the desire to change that amount to \$10,000 or more instead.

Road Improvements

Plans are underway for improvements at Highway 2 and Roscoe Road. IDOT wants to extend the frontage road, but neighbors are concerned about the traffic and access to service roads. It is not in the village's control and is a state project. The northwest corner is the one in question, and several options were discussed. No decisions have been made at this point.

PUBLIC WORKS MANAGER – Gordy Nygren

Emergency Sewer Plant Repair

A valve broke in clarifier #2 and the parts have been ordered at a cost of \$2104.

Consensus: Tractor Repair

The tractor needs a new ball joint and the parts have been ordered for that as well at a cost of \$903. A consensus was obtained for the tractor repair.

ADJOURN

Motion by Mr. Peterson, Mrs. Peterson, second to adjourn at 6:52 pm.

Respectfully submitted,

Sarah Praneis
Deputy Clerk