

## **ADMINISTRATION COMMITTEE MINUTES**

**January 20, 2014**

Chairman Winters called the regular meeting of the Administration Committee to order at 5:30pm. Members present: Dale Adams, Matt Hollinger, Pat Hoey, John Peterson, and Dave Winters  
Also present: Tricia Diduch and Scott Fridly

Motion by Mr. Peterson, second by Mr. Hoey, to waive the reading of and approve the minutes of January 6, 2014. All ayes. Motion carried 3-0.

### **PUBLIC COMMENTS**

**THE DEPUTY CHIEF – MATT HOLLINGER** (in the absence of Chief Dickson)

**THE MAYOR – DALE ADAMS**

The responsible bidder ordinance is only for construction, and does not apply to park maintenance.

Chemtool has not paid the infrastructure maintenance fee, and so Aaron is going to look into it. The committee discussed possibly going after back pay as well.

**PUBLIC SAFETY & LEGAL – MR. WINTERS, CHAIRMAN**

**ADMINISTRATION & BUDGET – MR. PETERSON**

**COMMUNITY DEVELOPMENT – MR. HOEY**

Mr. Hoey discussed the loan options for downtown façade improvement grants. He recommended using both 50/50 match and forgivable loans, and tailoring the grant to each applicant.

The preliminary test results from EPA on Sonoco indicate the lead to be 10,000 parts per million under the building, and the entire area will need to be dug out.

### **EXECUTIVE SESSION**

Motion by Mr. Hoey, second by Mr. Peterson, to adjourn regular session and enter executive session at 5:45pm for the purpose of interviewing applicants for the position of Parks and Recreation Manager. Roll call. All ayes. Motion approved 3-0.

Motion by Mr. Winters, second by Mr. Peterson to adjourn executive session and return to regular session at 6:58pm. Roll call. All ayes. Motion approved 3-0.

The committee obtained a consensus to recommend offering the position of Parks and Recreation Manager to Donald Self.

**ANY OTHER BUSINESS ALLOWED BY LAW**

### **ADJOURN**

Motion by Mr. Hoey, second by Mr. Peterson, to adjourn at 7:00pm.

Respectfully submitted,

Sarah Praneis  
Village Clerk