

ADMINISTRATION COMMITTEE MINUTES

January 21, 2013

Chairman Winters called the regular meeting of the Administration Committee to order at 5:30 pm. Present were: Dave Winters, Patrick Hoey, Mayor Adams, and Attorney Galluzzo. Absent: Scott Fridly. Also present: Gail Beach, Steve Dickson, Tricia Nelson, Scott Wallace, and Brenda Warren.

Motion by Mr. Winters, second by Mr. Hoey, to waive the reading of and approve the minutes of January 7, 2013. All ayes. Motion carried 2-0.

MAYOR ADAMS

Ordinance 2013-4- Amendment Increasing the Dollar Amount Requirement for Purchase of Capital Expenditures

Committee members discussed the new ordinance and the possibility of removing 34.001(A) that reads: "All purchases for capital expenditures which exceed the amount of \$10,000 must be budgeted for and taxes levied for the purchase prior to submission for public bids." It was stated that the paragraph could be removed, and a revised ordinance will be sent to the Village for approval.

Screening for Planning Position

Members had discussion about hiring a screening agency for the planning position. Once chosen, this agency would meet with the Village to come up with critical success factors, post the position, screen resumes, offer online testing, perform reference checks, and do interviews. The committee is interested in looking into several different companies to compare prices.

ADMINISTRATION & BUDGET – MR. WINTERS (in the absence of Mr. Fridly) **Health Insurance Renewal**

Discussion was held about the rate increase in Health Insurance by 12.68% and the Dental Insurance by 9.95% this year. The new policy goes into effect 3/1/3013. This item will be on for Board approval at the 2/5/2013 meeting.

COMMUNITY DEVELOPMENT – MR. HOEY

Illinois Conference on Tourism Attendance

The committee decided to send two people to the conference at a maximum expense of \$999. Motion by Mr. Hoey, second by Mr. Winters. Roll call. All ayes. Motion approved. 2-0.

Resolution 2013-101 – Resolution Requesting the Assistance from Illinois Environmental Protection Agency in Identifying Environmental Conditions on Property Located at 200 Hawick Street – Current Sonoco Property

Members discussed the plan for the EPA to perform an assessment of the current Sonoco property.

Rockford Area Economic Development Council Annual Dues

The committee discussed the pros and cons of paying annual dues to the RAEDC. This item will be on for Board approval at the 1/22/2013 meeting.

Approval of an Ordinance Putting in Place a Moratorium on the Demolition of Historic Structures within the Village of Rockton

Discussion was held regarding the current procedure for demolishing historic structures and what needs to be changed to protect those structures. Scott Wallace would like an agreement with the Village so that he is not prohibited from tearing down a historic home that was recently purchased, but agrees to wait two years before tearing it down so that it can be moved off of the property if funds are raised.

ADJOURN

Motion by Mr. Hoey, second by Mr. Winters, to adjourn at 6:26 pm.

Respectfully submitted,

Sarah Praneis
Deputy Clerk