

**ADMINISTRATION COMMITTEE MINUTES**  
**October 19, 2015**

Chairman Winters called the regular meeting of the Administration Committee to order at 5:30 pm.  
Members present: Dale Adams, Pat Hoey, John Peterson and Dave Winters  
Staff present: Steve Dickson, Tricia Diduch, Scott Fridly, Matt Hollinger and Jodi May

Motion by Mr. Hoey, second by Mr. Peterson, to waive the reading of and approve the minutes of October 6, 2015. All ayes. Motion approved 3-0.

**PUBLIC COMMENT**

None.

**THE MAYOR – DALE ADAMS**

None.

**PUBLIC SAFETY & LEGAL – DAVE WINTERS, CHAIRMAN**

Mr. Winters stated that the police department would like to purchase a new squad car in the amount of \$28,005.78 from Currie Motors. Mr. Winters said that there would be 10 semi-annual payments of \$3,158.71. Mr. Winters added that this squad car would be replacing the 2011 in the current fleet that needs a new transmission and has over 130,000 miles. Chief Dickson stated that this was a budgeted item for the police department. This is up for approval at the Village Board meeting on October 20, 2015.

Mr. Winters also discussed the equipment if the new squad car is approved for purchase. There would be \$2000 in interior equipment, \$1,500 in graphics, and moving the radios/lights would be \$2,000 for a total of \$5,500 to put the squad car in service. This is up for approval at the Village Board meeting on October 20, 2015.

**ADMINISTRATION & BUDGET – JOHN PETERSON**

Mr. Peterson inquired about playing Christmas music at Village Hall for the holiday season and verified that the Village had the equipment to do so.

**COMMUNITY DEVELOPMENT – PAT HOEY**

Mr. Hoey stated that the Special Events Application is up for approval that the Village Board meeting on October 20, 2015. Mr. Hoey stated that this will make the Village a more professional organization.

Ms. Diduch stated that the Village will be participating in the Christmas Walk on Saturday, December 5<sup>th</sup> from 4-8 pm. Ms. Diduch stated that she will be volunteering to staff Village Hall for those who would like to come inside and warm up. Ms. Diduch added that she will be providing Christmas cookies to those attending the event as well.

Ms. Diduch advised the Committee that she will have more details at the next Administration Committee meeting and Village Board meeting in reference to Small Business Saturday (November 28, 2015). Small Business Saturday is the day after Black Friday and Ms. Diduch has signed up the Village to be a participant. Ms. Diduch stated that American Express is doing the graphics for the event and that those attending will have a passport that the participating business owners will stamp. The passports that are completed will be entered into a prize drawing.

Ms. Diduch advised the Committee that Ryan Rydell from the Chamber was coming this evening at 6:15 to take advantage of the police department and public works being here and touching base in reference to the Christmas Walk.

Ms. Diduch added that she has 991 people so far attending the “Main Street Trick or Treat” Event on Sunday, October 24<sup>th</sup>.

**THE CHIEF – STEVE DICKSON**

Chief Dickson stated that he and Deputy Chief Hollinger will be gone Saturday through Tuesday at the Chief's Conference in Chicago, IL.

Deputy Chief Hollinger stated that the police department received a phone call from Eric Baker, owner of E.B. Mechanical, and Mr. Baker stated that he would like to make a monetary donation to the police department. The police department informed Mr. Baker that they would like to update their medical bags for the squad cars and Mr. Baker provided a \$5,000 donation to the police department. Deputy Chief Hollinger stated that the police department is very grateful for his donation and would like to recognize Mr. Baker on Facebook and their website.

**EXECUTIVE SESSION**

None.

**ANY OTHER BUSINESS ALLOWED BY LAW**

None.

**ADJOURN**

Motion by Mr. Hoey, second by Mr. Peterson, to adjourn at 5:45 pm.

Respectfully submitted,

Christina Stewart  
Village Clerk