

ADMINISTRATION COMMITTEE MINUTES
October 20, 2014

Chairman Winters called the regular meeting of the Administration Committee to order at 5:32pm.

Members present: Dale Adams, Steve Dickson, Pat Hoey, John Peterson, and Dave Winters

Also present: Tricia Diduch, Tricia Nelson (arrived 5:34/ left 6:30), Scott Fridly (arrived 5:46/ left 6:30) and Atty. Szeto

Motion by Mr. Peterson, second by Mr. Hoey, to waive the reading of and approve the minutes of October 7, 2014. All ayes. Motion carried 3-0.

Motion by Mr. Peterson, second by Mr. Hoey to discuss the Historic Preservation Ordinance before public comment. All ayes. Motion carried 3-0.

COMMUNITY DEVELOPMENT – PAT HOEY

Ms. Diduch stated that they have been working on revisions to the draft Historic Preservation Ordinance since the last time this ordinance was addressed at the Village Administration Committee meeting in April 2013. Rick Woods from the Village Planning Commission was in attendance to discuss the details of the draft Historic Preservation Ordinance. Mr. Woods explained the process for approving a property or properties to be within a historical landmark. He also explained the process of approving/granting the Certificate of Appropriateness (COA) along with the process of appealing a COA. Mr. Woods also discussed the various application fees/penalties that apply to the Historic Preservation Ordinance and explained situations of economic hardship to the Committee along with that application process. After a lengthy discussion, the Committee and other Village Trustees in attendance addressed their questions/concerns in reference to the ordinance. Mr. Hoey and Mr. Peterson expressed favor towards approving the Historic Preservation Ordinance. Mr. Fridly stated that he was concerned about the homeowners within a historic district who don't have historical homes. Mr. Fridly would like those residents to be able to do what they choose to do with their homes and what they can afford. It was determined that Mr. Woods and Ms. Diduch will revise the ordinance to address further issues or concerns, specifically the fine structure and statement of privacy on the Economic Hardship Application. Atty. Szeto will review any fines/penalties that will be put into place for the ordinance. Ms. Diduch will schedule another meeting with the Administrative Committee when they are ready to present the revisions.

Mr. Hoey discussed the RAEDC Annual Dinner Invitation to see who may be able to attend. Miss Diduch stated that she would like to attend. Motion by Mr. Hoey, second by Mr. Peterson to pay for one additional dinner. All ayes. Motion carried 3-0.

Ms. Diduch stated the Planning Commission met last week and would like to update the Comprehensive Plan since it hasn't been updated for 15 years. Ms. Diduch stated that they are looking for members to be on the committee that would bring diversity to the group. Mr. Hoey suggested that it be advertised on the website and in The Herald to recruit committee members. Ms. Diduch added that the work of the committee will be overseen by the Planning Commission.

PUBLIC COMMENT

None.

THE MAYOR – DALE ADAMS

Mayor Adams stated that the approval for all meetings to be held on Monday, November 3, 2014 are on the Village Board agenda for approval on Tuesday (10-21-14).

The Liquor/Gaming License for Ye Olde Pub was discussed. Mayor Adams stated that the applicant has submitted for a fingerprinting background check in order to gain knowledge of his criminal history in the state

of Kentucky. Atty. Szeto stated that if the applicant has a felony conviction in Kentucky that would prohibit him from obtaining a liquor license. Chief Dickson stated that the Village of Rockton needs their own account and Originating Agency Identification Number outside of the police department for fingerprinting. Mayor Adams said that information was requested today with the Illinois State Police. Atty. Szeto also explained a person who is not of good character and reputation in the community in which he resides and the process to come to that conclusion. Further information regarding the applicant is needed in order to determine whether his application can be approved or denied at this time.

The Liquor License for Aldi came back okay and is on the agenda for full board as well. No fingerprints were done for this license.

Mayor Adams recommended that the Police and Public Works Departments use vacation/personal time for December 26, 2014 and January 2, 2015 which fall on Fridays this year.

Resolution 2014-115: NorthPointe Ambulatory Surgical Center and Resolution 2014-116: NorthPointe Free Standing Emergency Center are on the Village Board Meeting for approval.

Mayor Adams discussed the three properties downtown that are for sale. Mr. Hoey added that an inquiry should be made into a fourth parcel which is the residence behind the liquor store. Atty. Szeto stated that the Village of Rockton can lease out the property for no more than 99 years if the Village was interested in doing so. Ms. Diduch stated that there is currently a lien on the fourth property and that it was be in the best interest to pursue the other three parcels separately. Ms. Diduch will find out who has the note on the fourth property and the amounts of any liens against the property. Mr. Peterson stated that the Village will need a realtor to represent the Village in reference to the properties as well. Prices for demolition were also discussed along with the possible interest of the Rockton Fire Department in burning the homes for training purposes. The Committee would like to move forward as quickly as possible with this purchase.

Mayor Adams discussed the Village Clerk position and whether a clerk could be an appointed position instead of an elected position. Atty. Szeto researched this and stated that a municipality with a population of 5,000 or less, by resolution, can switch to an appointed clerk. If they decide to switch back to an elected clerk, they have to do this by referendum. The statute is silent on a municipality with a population more than 5,000. This could be placed on a ballot for a referendum to make the clerk's position an appointed position. Advantages and disadvantages to this were discussed. No further action evolved from this discussion.

Mayor Adams stated the Village of Rockton Christmas party will be held on December 10, 2014 at Prosser's Chophouse.

PUBLIC SAFETY & LEGAL – DAVE WINTERS, CHAIRMAN

None.

ADMINISTRATION & BUDGET – JOHN PETERSON

None.

THE CHIEF – STEVE DICKSON

Motion made by Mr. Hoey, second by Mr. Peterson to approve \$985.00 to pay for the warranty for server repair. All ayes. Motion carried 3-0.

EXECUTIVE SESSION

None.

ANY OTHER BUSINESS ALLOWED BY LAW

Chief Dickson stated that they would like to hire a part-time officer, Ryan Turner. This is on the agenda for the Village Board Meeting on 10-21-14.

ADJOURN

Motion by Mr. Peterson, second by Mr. Hoey, to adjourn at 7:02 pm.

Respectfully submitted,

Christina Stewart
Village Clerk