

**ADMINISTRATION COMMITTEE MINUTES**  
**November 4, 2013**

Chairman Winters called the regular meeting of the Administration Committee to order at 5:30pm.

Members present: Dale Adams, Steve Dickson, Pat Hoey, John Peterson, and Dave Winters  
Also present: Scott Fridly

Motion by Mr. Peterson, second by Mr. Hoey, to waive the reading of and approve the minutes of October 21, 2013. All ayes. Motion carried 3-0.

**THE CHIEF – STEVE DICKSON**

Chief Dickson described the maintenance agreement with MorphoTrust USA, which is the fingerprinting service for the police department. This item is on the 11/5 board agenda.

Discussion was also held regarding I-Fiber for internet. A service contract is being drawn up for approval at a later date.

**THE MAYOR – DALE ADAMS**

The costs of the boundary agreement engineering fees with Roscoe will be half of the \$5400 total, so a cost of \$2700 for the Village. This item is on the 11/5 board agenda.

The Mayor is interested in sending four people to Las Vegas next May for a retail convention. The cost will be approximately \$1200 per person. It would include the Mayor, the Community Development Director, and two trustees. More discussion will be held at a later date.

**PUBLIC SAFETY & LEGAL – MR. WINTERS, CHAIRMAN**

**ADMINISTRATION & BUDGET – MR. PETERSON**

Mr. Peterson suggested sending the business/building owners in the downtown a reminder letter that they are responsible for clearing the sidewalks in front of their businesses of any snow and ice this winter.

**COMMUNITY DEVELOPMENT – MR. HOEY**

The Rockford Area Economic Development Council has an annual dinner on 11/20. The cost is \$75 per person, and the committee discussed whether or not to send anyone from Rockton. No decision was made at this time.

**ANY OTHER BUSINESS ALLOWED BY LAW**

**ADJOURN**

Motion by Mr. Peterson, second by Mr. Hoey, to adjourn at 5:56pm.

Respectfully submitted,

Sarah Praneis  
Village Clerk