

## **ADMINISTRATION COMMITTEE MINUTES**

**March 14, 2016**

Chairman Winters called the regular meeting of the Administration Committee to order at 5:00 pm.  
Members present: Mayor Adams, Pat Hoey, John Peterson and Dave Winters  
Staff present: Tricia Diduch and Don Self

Motion by Mr. Peterson, second by Mr. Hoey, to waive the reading of and approve the minutes of February 29, 2016. All ayes. Motion approved 3-0.

### **PUBLIC COMMENT**

None.

### **THE MAYOR – DALE ADAMS**

None.

### **PUBLIC SAFETY & LEGAL – DAVE WINTERS, CHAIRMAN**

Chief Dickson discussed the eLineup software with the Committee. Chief Dickson stated that the Village does not currently have a license to use the software and that this would allow the police department to tap into the jail photos to use for photo lineups. Chief Dickson stated that the software would cost \$375 for one year and that eLineup gave the Village a break for maintenance in the amount of \$350 (which is billed yearly) for a total cost of \$725. Motion by Mr. Winters to approve the purchase order for eLineup in the amount of \$725, second by Mr. Hoey. Roll call. All ayes. Motion approved 3-0.

Mr. Winters inquired if the Committee had questions about the blanket purchase orders for 2016/2017 that were provided by Chief Dickson for the police department. The Committee was okay with this. The blanket purchase orders are up for approval later in the evening at the Village Board meeting.

Mr. Winters added that he felt that RoRo was less attended this year. Ms. Diduch stated that she does not have any numbers yet as far as attendance.

### **ADMINISTRATION & BUDGET – JOHN PETERSON**

None.

### **COMMUNITY DEVELOPMENT – PAT HOEY**

Motion by Mr. Hoey to approve the OSD event application as presented, second by Mr. Peterson. All ayes. Motion approved 3-0. Mr. Hoey stated that this is up for approval at the Village Board meeting later in the evening.

Mr. Hoey discussed the OSD donation from the Village with the Committee. Mr. Hoey stated that the in kind donation from the Village for public works and the police department is around \$25,000. Mr. Peterson said that the Village has also given a \$5,000 cash donation in the past. Mr. Hoey stated that he would present this to the Village Board later in the evening when the OSD donation is up for approval. The Committee was okay with this.

Mr. Hoey stated that the Rockton River Market band expenditures are up for approval in the amount of \$6,500 at the Village Board meeting. The Committee was okay with this. Mr. Hoey and Mr. Winters added that when they were at the RoRo Expo over the weekend that they received numerous compliments about this event.

### **THE CHIEF – STEVE DICKSON**

None.

### **EXECUTIVE SESSION**

None.

**ANY OTHER BUSINESS ALLOWED BY LAW**

Mr. Self stated that he is in the final steps of completing the Class I liquor license for the Village and that he received a few quotes for insurance; Alongi Santas Insurance out of Beloit was \$760 and Apple Insurance out of Roscoe, IL was \$785 for the year. Mr. Self said that he was unable to get a third quote because the insurance company stated that they didn't even want to touch that. Mayor Adams inquired if he tried to use any of the Rockton agencies because they have provided insurance for OSD. Mr. Self stated that he would speak with Steve Pomahac in reference to this, but that he would like the Committee to approve a consensus not to exceed \$785 for insurance. The Committee was okay with this.

Mr. Self said that he received a phone call from a gentleman in reference to a 100 mile horse ride out of Wisconsin that would be coming through the Village on June 13<sup>th</sup>. The gentleman requested to use Settlers Park to camp overnight with their horses and wagons and Mr. Self wanted to run this by the Committee because OSD is the following weekend. Mr. Self stated that they wanted to stay somewhere where they could walk downtown and eat at the restaurants. The Committee stated that they were not in favor of using Settlers Park because they would be starting to setup for OSD and recommended they use Barwood Park. Chief Dickson stated that he didn't have a problem with them staying overnight at Barwood park. Mr. Self said that Hononegah Forest Preserve may be another option for them as well.

**ADJOURN**

Motion by Mr. Hoey, second by Mr. Peterson, to adjourn at 5:16 pm.

Respectfully submitted,

Christina Stewart  
Village Clerk