

PUBLIC WORKS COMMITTEE MINUTES

August 1, 2016

Chairman Fridly called the regular meeting of the Public Works Committee to order at 5:30 pm.
Members present: Mayor Adams, Dan Barber, Kevin Bunge, Scott Fridly, Cory Magnus, Jodi May and Don Self

Staff present: Jean Carlson

Motion by Mrs. May, second by Mr. Magnus to waive the reading of and approve the minutes of July 18, 2016. All ayes. Motion approved 3-0.

PUBLIC COMMENT

T.J. Rodebaugh, Sales Representative from Ferguson Waterworks and Patrick Prasifca, District Manager for Neptune, presented information to the Committee in reference to new water meters for the Village. Mr. Prasifca explained that their product has backwards capability which means Neptune is able to build upon what the Village already has in place. Mr. Prasifca also had the Committee watch a brief video about their product. Mr. Prasifca explained the options to the Committee and answered questions that the Committee had. Mr. Rodebaugh advised that he could take Ms. Carlson, Water Clerk, to nearby communities that use the same equipment and software in order for her to get a feel for their meters and how they are read. Mr. Rodebaugh also provided Ms. Carlson with references if she would like to speak to anyone about the water meter system.

VILLAGE ENGINEER – KEVIN BUNGE

Village Engineer Kevin Bunge gave his report. A copy of his report is on file with the Village Clerk's office.

Mr. Bunge discussed the sidewalk/path between Highway 2 and the school with the Committee. Mr. Bunge suggested that Atty. Szeto send another letter to the resident on Bunn Drive. The Committee stated that they believe the money had already been placed in the budget for the project. Mayor Adams thought that they were going to use the funds from the Foxfire project and that there was also \$15,000 in the budget for sidewalk maintenance. Mr. Magnus and Mrs. May stated that they would look into it further to see if there was another item in the budget.

The Committee discussed vacating the sewer easement at Hawick and Main Streets. The Committee stated that the easement should be vacated so that Stenstrom can build the parking lot. Mr. Bunge is going to get a copy of the sewer easement from Stenstrom and he will talk to Atty. Szeto to make this as easy as possible. This is up for approval at the Village Board meeting on August 2, 2016.

Mr. Bunge stated that he was advised by the IEPA that RFP's are not acceptable for the meter project and that they must go out to bid. Mr. Bunge said that he is pushing back a little on this, but he thinks the Village will be okay.

Mr. Bunge updated the Committee and provided a map on the GIS/GPS project. Mr. Bunge stated that the fire department had locations of the fire hydrants in WINGIS, but not elevation.

Mr. Bunge inquired if the street maintenance/roadway repairs required going out to bid. Mr. Fridly stated that the project would have to go out to bid per the purchase policy. Mr. Barber obtained a few quotes and it was over \$10,000. Mayor Adams stated that the bidding process could be waived. Mrs. May stated that if the project goes out to bid it's going to add at least another month onto getting the project finished before the end of the season. Mr. Fridly stated that he understood the reasoning behind it, but he would still like it to go out to bid. Mr. Barber stated that one of the bids that he received was a good price through the month of August.

Mayor Adams suggested calling a few other places and getting bids so they would have a total of four bids. Mrs. May and Mr. Magnus agreed with Mayor Adams. Mr. Fridly stated that in the future the policy should be followed. Mrs. May suggested that the bid limit may need to be reevaluated as well.

Mr. Bunge still encouraged the Committee to start using the certificates that other communities use in reference to grading plans. Mr. Bunge stated that the builder or his consultant sign a form stating that they are in compliance with the grading plan. Mr. Bunge stated that he can provide the Village with the forms and that the forms are between the Village and the builder and that he never sees them. Mr. Fridly added that he called Winnebago County in reference to this issue and was advised they don't monitor the drainage or grading plans. Mr. Fridly said that Winnebago County simply issues the building permit. Mr. Fridly stated that he spoke with Ms. Diduch about this and that she understands that when a builder approaches the Village about new construction that the grading plan is followed. Mr. Fridly said that Ms. Diduch was going to come up with a form stating that the builder received the grading plan. Mr. Fridly stated that he would show Ms. Diduch the forms that Mr. Bunge presented to the Committee.

MAYOR - DALE ADAMS

Mayor Adams stated that he gave everyone a copy of the IDOT extension letter in reference to Highway 75 and they are looking to go out to bid in November, but it could possibly be January. Mayor Adams stated that there are a lot of decisions to be made in the future regarding the project.

WATER, SEWER, & GARBAGE – SCOTT FRIDLY

None.

STREETS AND WALKS – CORY MAGNUS

None.

BUILDINGS AND PARKS – JODI MAY

Mrs. May discussed the special events application for "Blues & BBQ" to be held Sunday, September 4th. The Committee was okay with this. This is up for approval at the Village Board meeting on August 2, 2016.

PUBLIC WORKS – DAN BARBER

Mr. Barber discussed the sewer back-up at 617 W. Union Street with the Committee. Mr. Barber stated that the sewer backed up in May and that the Public Works Department jetted it. Mr. Barber said that this was turned into the Village's insurance and it was denied. Mr. Barber stated that the homeowner is upset about this, but the insurance company stated that the Village is not liable and the state statute says the Village is not liable. Mr. Barber advised the Committee that the state statute says that we are not liable unless we knew there was a problem and the Village wasn't aware of any problem with that main. Mr. Barber told the homeowner that he would discuss the issue with the Committee and report back to him. Mr. Fridly asked if the main was backed up when it backed up into the residence. Mr. Barber stated that the main was not backed up from what he was told. Mayor Adams questioned what the cause was and Mr. Barber stated that the homeowner never told him. Mr. Barber stated that the homeowner kept repeating that it's the "good ole' boy network" and that if it was a business owner that came to the Village that it would have been paid for. Mr. Barber stated that he pulled the information for the main and that there were only three incidents in over a year and that's not very many. Mr. Barber stated that this is the first one that would have affected his house at all so it's not a maintenance issue where we have a reoccurring problem. Mr. Barber stated that he called the woman from the insurance company and had Kris and Dave, employees of the Public Works Department that worked on the back-up, in his office on speaker phone and they discussed the facts and it was the insurance company that made the decision to deny the claim.

PARKS & RECREATION DIRECTOR – DON SELF

None.

ANY OTHER BUSINESS ALLOWED BY LAW

None.

ADJOURN

Motion by Mr. Magnus, second by Mrs. May to adjourn at 7:54 pm.

Respectfully submitted,

Christina Stewart
Village Clerk