

## **ADMINISTRATION COMMITTEE MINUTES**

**August 3, 2015**

Chairman Winters called the regular meeting of the Administration Committee to order at 5:30 pm.  
Members present: Dale Adams, Pat Hoey(electronic means), John Peterson and Dave Winters  
Staff present: Steve Dickson, Scott Fridly, and Jodi May

Motion by Mr. Peterson, second by Mr. Hoey, to waive the reading of and approve the minutes of July 20, 2015. All ayes. Motion approved 3-0.

### **PUBLIC COMMENT**

Brian Hansmeier and Ryan Asta (owner of Rookie's Pub) spoke to the Committee about having Midwest Oktoberfest on Saturday, October 10<sup>th</sup> from noon until 6 pm in the same location that Hanz Brew Fest was held in Settler's Park. The event would offer craft breweries, live music, and local food vendors. Proceeds from the event would be donated to a local charity (possibly Rockton Lions Club). Mr. Hansmeier added that attendees must be 21 or over. Mr. Hansmeier provided the Committee with a packet which included the details of the event. Mr. Peterson stated that he could bring this information to the Lions Club. The Committee agreed to check with Mr. Nygren and Mr. Self to make sure this was okay and Mr. Hansmeier will come back in two weeks with a status update regarding the event and would like to get approval for the event at the next Village Board meeting on August 18, 2015.

### **THE MAYOR – DALE ADAMS**

None.

### **PUBLIC SAFETY & LEGAL – DAVE WINTERS, CHAIRMAN**

Mr. Winters discussed the alcohol servers license ordinance with the Committee. Mr. Winters stated that Bassett training is required for alcohol servers participating in "happy hour" and this must be completed by July 2016. Mayor Adams stated that there would be a \$5-\$10 fee per person for the Bassett training to process the paperwork. Chief Dickson said that the idea of letting the servers/bartenders use a computer in Village Hall to complete the training for a \$15 fee would be an option as well. Mr. Hoey questioned if this would include staff at Walmart. Mayor Adams stated that he spoke with Atty. Szeto and this does not apply to gas stations, liquor stores or Walmart because they are not serving alcohol. Mayor Adams reiterated this is only for those participating in "happy hour" and serving alcohol. The Committee discussed how they were going to keep track of the Bassett training. The employer will need to make sure new employees complete the training within 120 days. Mr. Fridly stated that the Bassett training/liability should be on the owners of the bar and not on the Village. The liquor commission from the Village would get involved if there is an issue. Mr. Peterson stated that the Village needs to have a set procedure on how this will be monitored. Mr. Winters recommended that a sheet be added with the names of those who have completed the Bassett training at the time the businesses renew their liquor licenses.

Mr. Winters also discussed holding a special meeting in reference to the downtown development. The public hearing will be held on September 15, 2015 at 6 pm. This is up for approval at the Village Board meeting on August 4, 2015.

### **ADMINISTRATION & BUDGET – JOHN PETERSON**

None.

### **COMMUNITY DEVELOPMENT – PAT HOEY**

None.

### **THE CHIEF – STEVE DICKSON**

None.

**EXECUTIVE SESSION**

None.

**ANY OTHER BUSINESS ALLOWED BY LAW**

None.

**ADJOURN**

Motion by Mr. Peterson, second by Mr. Hoey, to adjourn at 6:04 pm.

Respectfully submitted,

Christina Stewart  
Village Clerk