

## ADMINISTRATION COMMITTEE MINUTES

August 6, 2012

Chairman Winters called the regular meeting of the Administration Committee to order at 5:30pm. A quorum was not present due to the resignations of Josh Brown and Zach Baker. Present were: Dave Winters, Mayor Adams, Chief Dickson, and Attorney Cox. Also present were Patrick Hoey and Scott Fridly who will be appointed by the Mayor at the next board meeting to fill the trustee positions left vacant by the recent resignations.

People present discussed the following:

### **CHIEF DICKSON**

Chief Dickson shared that he is asking approval for the purchase of materials for an office remodel project at a cost not to exceed \$1,300 which would be paid out of Police Capital Funds. He is also asking for approval to purchase some office furniture for the remodeled offices at a cost not to exceed \$1,000. These items will be on the board meeting agenda for approval.

### **MAYOR ADAMS**

Mayor Adams discussed proposed changes to the position of Village Clerk from full-time to part-time, as well as the setting of salaries for the positions of Mayor, Trustees and Village Clerk. The salaries have to be set 180 days prior to the April election, but don't go into effect until the newly elected officials are seated after the election. Ordinances to officially make these changes will be on the agenda for approval at the August 21, 2012 board meeting.

Mayor Adams also discussed the refinancing and issuing of new water bonds as well as the refinancing and issuing of new municipal bonds. The proceeds from the sale of \$700,000 of new water bonds would be used to pay for the village's new well. The proceeds from the sale of either \$250,000 or \$300,000 worth of new municipal bonds would be used to construct a concession building at the Rockton Athletic Park. The refinancing of the current water and municipal bonds would lower the interest rate the village is currently paying over the repayment period.

The unofficial meeting adjourned at 5:48pm

Respectfully submitted,

Brenda Warren  
Village Clerk