

**ADMINISTRATION COMMITTEE MINUTES**

**August 1, 2011**

Chairman Winters called the regular meeting of the Administration Committee to order at 5:30 pm. Present were: Dave Winters, Zachary Baker, Joshua Brown, Mayor Adams, Attorney Galluzzo, and Chief Dickson. Also present Cori Magnus, John Peterson, and Gail Beach.

Motion by Mr. Baker, second by Mr. Brown to waive the reading of and approve the minutes of July 18, 2011. Motion carried 3-0.

**VISITOR COMMENTS**

**Gail Beach** – Thanked the committee for making sure the agenda were posted on the website.

**THE MAYOR**

**Permission to Send Two People to Sonoco's Headquarters**

The Mayor explained to committee members that Sonoco has requested that the village send representative out to speak with their top management regarding the Sonoco property located in Rockton. Committee members discussed what the village might accomplish by meeting with them. The Mayor had set up tentative dates to meet on September 29 and 30<sup>th</sup>. Motion by Brown, second by Baker, to approve purchasing airline tickets to send two village representatives to meet with Sonoco management officials in South Carolina. Roll call. Motion approved 3-0.

**Historic Home Protection**

The Mayor said he would like to change the Historic Home Preservation effort to a Historic Home Protection effort and look at drafting an ordinance that would make homeowners go through a village approval process before being able to tear down a historic home. The Mayor suggested that we could establish a historic preservation district. Gino stated that the village could start by having the Mayor call the county and let them know that anyone wanting to demolish a home in Rockton would need village approval. Mr. Winters stated that the trustees could get some more information at the Illinois Municipal League Conference in September regarding this issue and then move forward with ideas for a possible ordinance.

**Local Bidding Ordinance**

The Mayor talked about the possibility of establishing a local bidding ordinance. Gino stated that he would need to do some research into case law to see if the village could actually establish such an ordinance. The Mayor asked the clerk to call the City of DeKalb and ask if having home rule was necessary for them to establish this kind of ordinance.

**PUBLIC SAFETY & LEGAL – Mr. Winters**

**Illinois Identity Protection Act – Resolution & Policy**

Mr. Winters explained that the state had passed a law protecting people social security numbers and that the village needs to pass a resolution and a policy to address this law.

**COMMUNITY DEVELOPMENT - Mr. Baker**

**Rockin 4 Rockton**

Mr. Baker shared that the Rockin 4 Rockton event over pretty well. Mrs. Warren said that with the known expenses the event raised around \$2800 for the Rockton Athletic Fields. Mr. Baker talked sitting down with the group about making changes next year to make the event run even smoother. He also thinks they should look at doing a couple of hours on Friday night next year.

**Ideas for Long Term Development**

Mr. Baker talked about wanting to look at the village's scheduled events over the winter and talk to some of the event organizers about maybe changing some dates. He would like to look at putting together a Village Events Calendar and advertise it. He also talked about wanting to possibly set up a "Taste of Small Town America Fest" in the downtown area.

**Village Property by West and Chapel Streets**

Mr. Baker talked to the committee about a triangle piece of property at West and Chapel by Race Street that he said needs some maintaining.

Mr. Brown moved. Mr. Baker second to adjourn at 6:05pm

Respectfully submitted,

Brenda Warren  
Village Clerk