

## **ADMINISTRATION COMMITTEE MINUTES**

**June 20, 2011**

Chairman Winters called the regular meeting of the Administration Committee to order at 5:30 pm. Present were: Dave Winters, Zachary Baker, Joshua Brown, Mayor Adams, Attorney Galluzzo, and Chief Dickson. Also present Gail Beach, John Peterson and Gordy Nygren.

Motion by Mr. Brown, second by Mr. Baker to waive the reading of and approve the minutes of June 6, 2011. Motion carried 3-0.

### **ATTORNEY**

Attorney Galluzzo shared with the committee that he had looked into the issue with using the railroad crossing for the Rockton Athletic Park as a potential entrance for a new public works building or for access to a new well. He stated that he did not see anything specific in the ICC crossing order that would limit the use of the property. Committee members briefly discussed the issue.

### **CHIEF DICKSON**

#### **Door Lock for Evidence Room**

Chief Dickson explained to the committee that a lock for the evidence room door was left off the bid for new door locks that was approved at the last board meeting. The cost for an electronic lock would be \$650 and it would be paid for out of drug funds. Mr. Brown moved, Mr. Baker second to approve the purchase and installation of an electronic door lock for the evidence room at a cost of \$650. Roll Call. All ayes. Motion Approved 3-0.

The Chief also shared that five Rockton Police Officers were recognized by the Alliance Against Intoxicated Motorists for their efforts in DUI arrests.

### **THE MAYOR**

The Mayor shared that the Rockton Chamber wanted to know if any of the village staff or trustees wanted to participate in the Chamber's Annual Golf Play Day.

### **PUBLIC SAFETY AND LEGAL – Mr. Winters**

#### **Request by the Rockton Lions Club to hold their Annual Old Settler's Days on July 14-17, 2011 including approval of a temporary Liquor License, and permission to hold their Fireworks Display**

Mr. Winters explained that he had issues with several items the Lions Club had in their initial request. The committee talked about the issues and it was noted that the Lions Club was changing the time of the fireworks back to 9:30pm, that they had removed their request have the village to strip Sonoco's parking lot for parking, and it was explained that the festival would go until 11:30pm or until the music ends whichever is earliest on Saturday night. Everyone was on board with the request with those changes. The board will be formally approving the request at the village board meeting and approving the liquor license and firework display as well. Mr. Brown, as President of the Lions Club, will be abstaining from that vote.

**ADMINISTRATION & BUDGET – Mr. Brown**  
**New Computer for Code Enforcement Officer**

Mr. Brown requested approval for the purchase of a new computer for the Village's Code Enforcement Officer. The request was included in the village's budget. Committee members discussed the issue. Mr. Winters asked if Roger could start using a task list on the Village Attorney's Website. Mayor Adams said he would talk to Roger about the idea. Mr. Brown moved, Mr. Baker second to approve the purchase of a new computer for the Code Enforcement Officer at a cost of \$784.99. Roll call: Mr. Baker, yes; Mr. Winters, no; Mr. Brown, yes. Motion approved 2-1.

**COMMUNITY DEVELOPMENT – Mr. Baker**  
**Donation for Northern Illinois Quilt Fest**

Mr. Baker moved, Mr. Brown second to approve an additional donation of \$500 for the Northern Illinois Quilt Fest to be paid to the Rockton Township Historical Society. Roll call. All ayes. Motion approved 3-0.

**Rockin 4 Rockton Update**

Mr. Baker shared an update of the planning for the Rockin 4 Rockton Youth Concert. He shared that they had a couple of donations towards the event, and that they are hoping to get North Park rental to donate the stage. A local band was willing to supply the sound equipment and a sound person for the event at a cost of \$500. Mr. Baker asked about placing an advertisement in the Old Settlers Day brochure, but committee members thought it would be better to get approval to hand out a flier about the event at OSD. Mr. Baker said he was going to ask village trustees and employees if they would be willing to become sponsors of the event at the \$25 level. Committee members also talked about the issues of re-entry to the event. Chief Dickson stated that he was willing to try it this year and see how it goes.

**Trails Magazine Advertisement**

Mr. Baker explained that the advertisement in the Trails Magazine did not turn out as planned. The article about Old Settler's Day did not run in the issue as was promised, and they sent us a bill for more than what they said they were going to charge. Mr. Baker called and got them to agree to lower the price back to what they had promised and to give the village a free full page advertisement in the fall issue. However, we are waiting to get it in writing before paying any bill. Committee members briefly talked about what kind of an advertisement to place in the fall addition.

Mr. Brown moved. Mr. Baker second to adjourn at 6:02pm

Respectfully submitted,

Brenda Warren  
Village Clerk