

ADMINISTRATION COMMITTEE MINUTES

April 18, 2016

Chairman Winters called the regular meeting of the Administration Committee to order at 5:10 pm.

Members present: Mayor Adams, John Peterson and Dave Winters

Staff present: Chief Dickson and Tricia Diduch

Absent: Pat Hoey

Motion by Mr. Peterson, second by Mr. Winters, to waive the reading of and approve the minutes of April 4, 2016. All ayes. Motion approved 2-0.

PUBLIC COMMENT

None.

THE MAYOR – DALE ADAMS

Mayor Adams stated that he just received a letter in reference to the Village making a donation to The Gathering event to be held this coming weekend. Mayor Adams said that the Village has donated \$1000 in the past and that it was budgeted for under special events. Mayor Adams will forward the letter to Mr. Hoey so that he can get a consensus at the Village Board Meeting on April 19, 2016.

Mayor Adams added that the Village received an invitation to attend a luncheon in Rockford for the National Day of Prayer on May 5th. Mayor Adams stated that he would forward the letter to Mrs. May to see if she would like to attend.

PUBLIC SAFETY & LEGAL – DAVE WINTERS, CHAIRMAN

None.

ADMINISTRATION & BUDGET – JOHN PETERSON

Mr. Peterson inquired if anyone was starting to put the budget together and Mayor Adams advised that the department heads and administration have already started putting numbers together. Mayor Adams stated that he would like an increase in legal from \$110/hour to \$120/hour.

COMMUNITY DEVELOPMENT – PAT HOEY

Motion by Mr. Peterson to approve a \$200 donation for the Highway 75 garage sales, second by Mr. Winters. Roll call. All ayes. Motion approved 2-0.

Ms. Diduch discussed purchasing a new Village banner because the previous banner disappeared after the RoRo Expo 2 years ago. Ms. Diduch stated that the new banner would be a vertical banner that would be retractable and that she would like to have someone do the graphics portion of it at a rate of \$35/hour. Ms. Diduch added that the banner could be paid for out of marketing in the budget and that she thought she could have it done for around \$500, but would like the Committee to approve up to \$750. Ms. Diduch said that the banner would have the Village logo on it along with three photos of the Village. Motion by Mr. Peterson to approve up to \$750 for a Village banner, second by Mr. Winters. Roll call. All ayes. Motion approved 2-0.

Ms. Diduch stated that she received an email from the owner of Rubies N Rust Antiques inquiring about having a sidewalk sale downtown on Saturday, May 21st. Ms. Diduch said that one or two buses from Madison are coming down and will be stopping at a few stores in Rockton. Ms. Diduch stated that with only 4 weeks out until the anticipated sale that she couldn't help out with the event, but that she didn't think it was an issue. Mr. Winters stated that he wanted to make sure that all of the downtown businesses were included in the event. Ms. Diduch said that the buses will arrive around 9 or 10 am and that they would shop for a while and then have lunch and shop more or move on to a second location. The Committee and Chief Dickson were okay with this.

THE CHIEF – STEVE DICKSON

Chief Dickson stated that one of the police department vehicles was damaged as a result of a police chase. Chief Dickson explained the police officer was not chasing the vehicle, but that he was parked outside of the suspect's residence and when she arrived home she ran into the back end of the parked squad car causing almost \$11,000 in damage. The suspect in the incident did not have insurance coverage. Chief Dickson isn't sure if the squad car is going to be totaled out or repaired at this point.

Chief Dickson advised that the new police officer that just graduated from the police academy quit on Saturday and was offered a job in N. Aurora, Illinois. Chief Dickson stated that N. Aurora would work with reimbursing the Village to cover the officer's training costs since he signed a two year agreement with the Village.

Chief Dickson stated that he was elected chairman of the Northern Illinois Training and Advisory Board (NITAB).

EXECUTIVE SESSION

None.

ANY OTHER BUSINESS ALLOWED BY LAW

None.

ADJOURN

Motion by Mr. Peterson, second by Mr. Winters, to adjourn at 5:28 pm.

Respectfully submitted,

Christina Stewart
Village Clerk