

ADMINISTRATION COMMITTEE MINUTES

August 19, 2019

Chairman Winters called the regular meeting of the Administration Committee to order at 5:30 pm.

Members present: Mayor Adams, Arianne Honkamp, John Peterson and Dave Winters

Trustees present: Scott Fridly and Jodi May

Staff present: Chief Dickson, Tricia Diduch, Scott Fridly and Jodi May

Motion by Mr. Peterson, second by Mrs. Honkamp, to waive the reading of and approve the minutes of August 5, 2019. All ayes. Motion approved 3-0.

PUBLIC COMMENT

None.

THE MAYOR – DALE ADAMS

None.

PUBLIC SAFETY & LEGAL – DAVE WINTERS, CHAIRMAN

None.

COMMUNITY DEVELOPMENT & BUDGET – JOHN PETERSON

Mr. Peterson discussed the Visit Beloit grant application for special event signs with the Committee. Ms. Diduch explained that the Village is eligible for \$1,250/year through Visit Beloit and that she is requesting eight interchangeable signs to be purchased for special events in the Village. The Committee is okay with this.

Mr. Peterson stated that the Dairyhaus is being recognized for an award and that he has been asked if his business or the Village would like to print a congratulatory message through the Beloit Daily News. Ms. Diduch stated that the award is similar to “What Rocks” in the Rockford Register Star and commented that is the Village does this for one business then they would have to do this for all of the businesses in the Village.

Mr. Peterson thanked the Public Works Department for restriping the parking spots on Main Street and stated that they are being used.

ADMINISTRATION – ARIANNE HONKAMP

Mrs. Honkamp stated that the purchase requisition for Stateline Technologies for a backup and disaster recovery device is up for approval at the Village board meeting on August 20, 2019. Mrs. Honkamp stated that there were two different options (one-year contract versus a three-year contract). Chief Dickson recommended having Ms. Hughes explain the different options at the Budget & Finance meeting on August 20, 2019 so that the Village Board can make an informed decision.

Mrs. Honkamp added that the attendance of the Village Clerk for the Municipal Clerks of Illinois (MCI) Academy in Springfield, IL from October 15th – 18th at a cost not to exceed \$1,100 is up for approval at the Village Board meeting as well. The Committee was okay with this.

THE CHIEF – STEVE DICKSON

Chief Dickson thanked the Public Works Department for striping the crosswalks and Union Street.

Mr. Peterson stated that he received a complaint that kids are blowing the stop signs at Salem and Union Streets near the high school and asked if the police could keep an eye on this. Chief Dickson stated that they have already been monitoring the situation.

PLANNING AND DEVELOPMENT ADMINISTRATOR – TRICIA DIDUCH

Ms. Diduch stated that the last Historic Preservation Commission (HPC) walking tour will be held on Wednesday, August 21st and that there are only two Rockton River Markets left for the season.

Ms. Diduch informed the Committee that she created a Facebook poll for possibly changing the trick or treat hours to the Saturday before Halloween's official date of October 31st. Ms. Diduch stated that 60% of those who took part in the poll were not in favor of this change.

Ms. Diduch added that there is a follow up meeting on Friday, August 23rd (10 am at Rockton Village Hall) for possible hotel investors.

EXECUTIVE SESSION

None.

ANY OTHER BUSINESS ALLOWED BY LAW

None.

ADJOURN

Motion by Mr. Peterson, second by Mrs. Honkamp to adjourn at 5:50 pm.

Respectfully submitted,

Christina Stewart
Village Clerk