

**ADMINISTRATION COMMITTEE MINUTES**  
**February 21, 2011**

Chairman Winters called the regular meeting of the Administration Committee to order at 5:30 pm. Present were: Dave Winters, Joshua Brown, Trisha Davey, Mayor Adams, and Attorney Galluzzo. Also present Scott Fridly, John Peterson, Greg Karr, and Dave Syverson.

Motion by Mr. Brown, second by Ms. Davey to waive the reading of and approve the minutes of February 7, 2011 as presented. Motion carried 3-0.

**VISITOR'S COMMENTS**

Greg Karr from AmAudit addressed committee members regarding the services his firm could offer the village. AmAudit is a company that provides audits services to obtain credits, forward savings and increased future revenues through audits of several areas. They review and analyze current municipal electric, telecom, cable, and gas utility service taxes, franchise agreements and collections to determine if the municipality is receiving the proper collections and payments. They can also do a utility cost audit. AmAudit receives payment for their services by collecting 50% of any savings and/or increased revenue the village realizes by implementing any of their findings. Mr. Karr stated that his company should only need about an hour and a half of the village's office staff's time if the village decided to hire them.

**THE MAYOR**

**Approval of Health, Dental, and Vision Insurance**

Mayor Adams asked Mr. Syverson from Williams Manny to talk to the committee about the new insurance plans. Mr. Syverson told the committee members that he had held three informational meeting with the village staff members and that those who attended seemed pleased with the new coverage. He briefly shared about the new plans and that the employee contributions would now be pre-tax which would give them additional savings. Mayor Adams asked him to share with the committee about the William Manny Company. Mr. Syverson shared that the Williams Manny Insurance Company is a large firm with quite a lot of experience and would be able to handle the village's insurance needs. Committee members did not have any concerns about the proposed changes.

**Renewal of Advertisement for RoRo Booklet**

Mayor Adams asked the committee members if they wanted to run the same advertisement for RoRo Expo that they had run last year. Ms. Davey made a motion to approve running the same advertisement again this year at a cost of \$250 dollars. The cost would come out of the special events budget. Mr. Winters seconded the motion. Roll call vote 2-0. Mr. Brown Abstained. Motion passed.

Mayor Adams talked to the committee members about the upcoming Illinois Mayor's meeting that will be held in Rockton on March 17, 2011. He asked if the committee wanted to authorize more than two people to attend. They said they would wait and see what kind of attendance there was going to be at the event first.

**ATTORNEY**

Mr. Galluzzo shared that a hearing for the Fat Wallet tax appeal was scheduled for March 2nd. Mr. Galluzzo asked for a copy of any franchise agreements the village has so he can look them over.

Ms. Davey moved. Mr. Brown second to adjourn at 6:20pm.

Respectfully submitted,

Brenda Warren  
Office Manager