

ADMINISTRATION COMMITTEE MINUTES
January 16, 2017

Chairman Winters called the regular meeting of the Administration Committee to order at 5:33 pm.
Members present: Mayor Adams (5:40 pm) Pat Hoey, John Peterson and Dave Winters
Staff present: Chief Dickson, Tricia Diduch and Scott Fridly

Motion by Mr. Peterson, second by Mr. Hoey, to waive the reading of and approve the minutes of January 3, 2017. All ayes. Motion approved 3-0.

PUBLIC COMMENT

Mr. Fridly discussed the employee handbook with the Committee. Mr. Fridly stated that he didn't agree with how vacation time is stated in the handbook (accrued vacation) and that he would rather see employees receive their vacation time in accordance with their service date. Mr. Winters stated that he would like employees to go by the June 1st anniversary date. Mr. Winters said that if an employee is hired in May then they would have to wait 13 months before they were given vacation time and have a whole year of service in. Mr. Winters explained that a full-time employee would have one week of vacation after they have worked for 6 months. The Committee agreed that they would like to see vacation time earned versus using the accrual system.

THE MAYOR – DALE ADAMS

None.

PUBLIC SAFETY & LEGAL – DAVE WINTERS, CHAIRMAN

Mr. Winters stated that the special event liquor licenses for Yeti Fest are up for approval at the Village Board Meeting on January 17, 2017. Mr. Winters stated that the Rockton Inn will be selling alcohol on Friday night and Rookie's and Fibs will be selling alcohol on Saturday afternoon. The Committee was okay with this.

ADMINISTRATION & BUDGET – JOHN PETERSON

None.

COMMUNITY DEVELOPMENT – PAT HOEY

Ms. Diduch stated that \$3,500 had previously been approved for Yeti Fest and that she is asking for an additional \$3,000 to spend on the event. Ms. Diduch stated that out of the additional \$3,000 most of it will be received back in sponsorship. Ms. Diduch said that she may spend approximately \$50 on sponsored Facebook advertising for the event. Ms. Diduch also discussed the merchandise that she is selling for the event and it was recommended by the Committee to leave the 2017 date on the shirts. Ms. Diduch stated that she would like to sell long-sleeved t-shirts and ski hats for \$20. Ms. Diduch said that if the merchandise sells that she would make close to \$1000 profit. The Committee was okay with this. This is up for approval at the Village Board meeting on January 17, 2017.

THE CHIEF – STEVE DICKSON

Chief Dickson stated that at the next meeting he would like to purchase a squad car because it's time for a new one.

EXECUTIVE SESSION

None.

ANY OTHER BUSINESS ALLOWED BY LAW

Mr. Peterson advised the Committee that he started setting up bands for the Rockton River Market.

Mayor Adams stated that the Public Works Committee will be conducting interviews for architects for the new Public Works building if anyone would like to sit in on them.

ADJOURN

Motion by Mr. Hoey, second by Mr. Peterson, to adjourn at 5:53 pm.

Respectfully submitted,

Christina Stewart
Village Clerk