

ADMINISTRATION COMMITTEE MINUTES
January 20, 2020

Chairman Winters called the regular meeting of the Administration Committee to order at 5:33 pm.
Members present: Mayor Adams, Arianne Honkamp, John Peterson and Dave Winters
Also present: Dan Barber, Chief Dickson, Tricia Diduch and Scott Fridly

Motion by Mr. Peterson, second by Mrs. Honkamp to waive the reading of and approve the minutes of January 6, 2020. All ayes. Motion approved 3-0.

PUBLIC COMMENT

None.

THE MAYOR – DALE ADAMS

None.

PUBLIC SAFETY & LEGAL – DAVE WINTERS, CHAIRMAN

Mr. Winters advised the Committee that Ordinance 2020-1: An Ordinance of the Village of Rockton, Illinois Amending Certain Provisions of the Village of Rockton Employee Handbook is up for approval at the Village Board meeting on January 21, 2020. Mr. Winters stated that the employee handbook was mainly updated to address the use of cannabis. Mr. Winters stated that there was a section added for lactation as well. The Committee questioned the change from \$60/day to \$35/day in reference to meal reimbursement. Mr. Winters stated that he will ask Atty. Szeto about this before the Village Board meeting.

Mr. Winters stated that Resolution 2020-103: Authorizing the Adoption of the Updated Winnebago County Multi-Hazard Mitigation Plan is also up for approval at the Village Board meeting. Mr. Winters said that he spoke with Mr. Barber about this and Mr. Barber advised that FEMA requires this to be readopted every few years. The Committee was okay with this.

Mr. Winters said that the purchase requisition for a Dell Laptop in the amount of \$1,011.75 is also up for approval at the Village Board meeting. Mr. Winters stated that this would be replacing a laptop that's not working and that it's being paid for by donated funds to the police department. The Committee was okay with this.

COMMUNITY DEVELOPMENT & BUDGET – JOHN PETERSON

Mr. Peterson stated that the special events application for Yeti Fest (January 29th – February 1st) is up for approval as well. The Committee was okay with this.

Mr. Peterson added that the Rockton River Market (RRM) band lineup is all done for the 2020 season. Ms. Diduch stated that she had spoken with one of the food vendors and they were inquiring about the food lineup for the RRM. Ms. Diduch spoke with the Committee about this and stated that she wasn't going to add additional food vendors at the market.

ADMINISTRATION – ARIANNE HONKAMP

None.

THE CHIEF – STEVE DICKSON

Chief Dickson stated that their newest police officer quit the academy and that they currently have one name left on the hiring list. Chief Dickson said that he would like to look into some alternative lateral entry methods for hiring police officers in the Village.

PLANNING & DEVELOPMENT ADMINISTRATOR – TRICIA DIDUCH

Ms. Diduch stated that they are currently making snow for Yeti Fest and that the hot cocoa crawl sales are a little bit slower for this event than they were for the Christmas Walk.

Ms. Diduch added that the Village is looking for a few more investors for the hotel and to let her know if someone may be interested.

EXECUTIVE SESSION

None.

ANY OTHER BUSINESS ALLOWED BY LAW

None.

ADJOURN

Motion by Mrs. Honkamp, second by Mr. Peterson to adjourn at 5:54 pm.

Respectfully submitted,

Christina Stewart
Village Clerk