

## **ADMINISTRATION COMMITTEE MINUTES**

**October 1, 2018**

Chairman Winters called the regular meeting of the Administration Committee to order at 5:30 pm.

Members present: Mayor Adams, Arianne Honkamp, John Peterson and Dave Winters

Staff present: Tricia Diduch, Chief Dickson, Scott Fridly, Cory Magnus (6:10 pm) and Jodi May (6:10 pm)

Motion by Mr. Peterson, second by Mrs. Honkamp, to waive the reading of and approve the minutes of September 17, 2018. All ayes. Motion approved 3-0.

### **PUBLIC COMMENT**

Joe & Michelle Marella, residents at 151 Old Meadow, spoke with the Committee in reference to recreational vehicles in residential areas.

### **THE MAYOR – DALE ADAMS**

None.

### **PUBLIC SAFETY & LEGAL – DAVE WINTERS, CHAIRMAN**

Mr. Winters discussed the server replacement at Village Hall with the Committee. Chief Dickson stated that the server wasn't specced properly by the previous information technology (IT) provider and that the current server is only three years old and at capacity. Chief Dickson said that the backup server is 13 years old and that the plan is to switch the current server to be the backup server. Chief Dickson advised the Committee that the new server should last five years and that Ms. Hughes, Village Collector, had funds budgeted for this. The cost of the new server is \$5,442. Chief Dickson stated that this isn't an emergency yet, but that it needs to be replaced soon. Chief Dickson added that he is getting a quote from the current IT provider for the installation of the server. This is up for approval at the Village Board meeting on October 2, 2018. The Committee was okay with this.

Mr. Winters also spoke with the Committee in reference to parking recreational vehicles in residential areas in the Village. Ms. Diduch stated that she created a document that showed what other surrounding communities allowed as far as recreational vehicle parking. Joe Marella stated that he looked at the code on the website and that the 22 feet that is allowed is an arbitrary number. Ms. Diduch explained that residents cannot park recreational vehicles if they are 22 feet or longer in many other communities. Ms. Diduch added that the Village isn't the most restrictive or lenient, but in the middle of the road when it comes to recreational vehicle parking. Michelle Marella requested that the Village share the information that they obtained because it didn't match the research that she had done. Mrs. Marella stated that there are many people that have lots of things parked in their driveways and Mr. Marella suggested that the Village apply a rule that allows residents to park recreational vehicles using up to 2/3 of their driveway length. Mayor Adams commented that the number can be changed as long as it doesn't block the driveway or the Village right of way. Ms. Diduch requested that if the Village wants to change the code that it needs to be easy to enforce. The Committee discussed other possible options and decided that they would like Ms. Diduch to draft an ordinance that states residents can have one trailer or recreational vehicle parked on their driveway and eliminate the 22 feet maximum, but state that it cannot block the Village right of way. Ms. Diduch advised that she would prepare a draft ordinance for the next meeting.

Mr. Winters stated that Resolution 2018-119: A Resolution of the Village of Rockton, Illinois Authorizing the Village to Approve a Collective Bargaining Agreement Between the Village of Rockton and the Fraternal Order of Police Labor Council is up for approval at the Village Board meeting on October 2, 2018. The Committee was okay with this.

### **COMMUNITY DEVELOPMENT & BUDGET – JOHN PETERSON**

Ms. Diduch stated that she met with Shelly Duer from the Gem Shop in reference to the upcoming Small Business Saturday event. Ms. Diduch spoke with Ms. Duer about the donation request for the event and what

it would cover. Ms. Diduch stated that it would include the cost of printing posters, Facebook advertising and that they would like to have a small flyer insert in the Rockford Register Star as well. Ms. Diduch said that she won't have hard numbers until next week. Mr. Peterson stated that he doesn't mind supporting the event, but that the Village and businesses should share in the cost. Mr. Peterson recommended that the Village approve fifty percent of the total cost of advertising for the event (not to exceed \$2,500). This is up for approval at the Village Board meeting on October 2, 2018. The Committee was okay with this.

Mr. Peterson mentioned that when he attended the IML Conference in Chicago that he obtained information regarding alcohol delivery service that Oak Lawn, IL has in their code. Mr. Peterson asked the Village Clerk to make copies of the code for the other Village Trustees to look at and consider.

**ADMINISTRATION – ARIANNE HONKAMP**

None.

**THE CHIEF – STEVE DICKSON**

None.

**PLANNING AND DEVELOPMENT ADMINISTRATOR – TRICIA DIDUCH**

None.

**EXECUTIVE SESSION**

None.

**ANY OTHER BUSINESS ALLOWED BY LAW**

None.

**ADJOURN**

Motion by Mr. Peterson, second by Mrs. Honkamp to adjourn at 6:16 pm.

Respectfully submitted,

Christina Stewart  
Village Clerk