

PUBLIC WORKS COMMITTEE MINUTES

October 14, 2019

Chairman Fridly called the regular meeting of the Public Works Committee to order at 6:30 pm.

Members present: Mayor Adams, Dan Barber, Kevin Bunge, Scott Fridly, Cory Magnus and Don Self

Also present: Jean Carlson

Absent: Jodi May

Motion by Mr. Magnus, second by Mr. Fridly, to waive the reading of and approve the minutes of September 30, 2019. All ayes. Motion approved 2-0.

PUBLIC COMMENT

None.

VILLAGE ENGINEER – KEVIN BUNGE

Village Engineer Kevin Bunge gave his report. A copy of his report is on file with the Village Clerk's office.

MAYOR - DALE ADAMS

Mayor Adams stated he would like to get a consensus to go out to bid for the parking lot in the 100 block of N. Blackhawk Boulevard at the Village Board meeting on October 15, 2019. Mr. Fridly said that the Village needs to get letters of agreement from the property owners before they do any design work on the parking lot project.

WATER, SEWER, & GARBAGE – SCOTT FRIDLIDY

Mr. Fridly stated that the change order for the Wagon Wheel water tower in the amount of \$41,544 is up for approval at the Village Board meeting on October 15, 2019. The Committee was okay with this.

Mayor Adams advised the Committee that he received an email from a resident about her water bill from the Village. Ms. Carlson, Water Clerk, stated that the woman told her in April 2019 that she thought that she may have an issue with her water softener, but never heard back from her until now. Mr. Magnus suggested that when customers believe that they may have an issue with their meter, that the Village test the meter first. Ms. Carlson said that if the water meter is tested and it comes back okay that it is the responsibility of the resident to pay for the testing.

Ms. Carlson spoke with the Committee and advised that she is having an issue with Civic, the program that she uses for utility billing. Ms. Carlson explained that she has manually made changes to correct errors in her billing and that the changes aren't being saved in the program. Ms. Carlson said that she hasn't caught some the errors until after the bills were printed and mailed to the customers. Mr. Fridly stated that he would like someone from Civic to sit with Ms. Carlson and observe her make the changes and try to figure out why the information isn't being saved in the computer program.

Mr. Fridly stated that the low bid for the wastewater treatment plant rehab project was Sjoström in the amount of \$130,000 and the Village only budgeted \$86,000 for the project. Mr. Magnus said that this project had a lot of additions that weren't initially in the project to begin with. Mr. Magnus stated that the Village needs to be more specific with what needs to be completed during a specific project. The Committee discussed what could be eliminated from the bid which brought the cost of the project down to \$101,600. Mr. Fridly stated that this is up for approval at the Village Board meeting on October 15, 2019. The Committee was okay with this.

Mr. Barber went over the request for proposal for the lift station equipment (Hawick Street) with the Committee and stated that he would like to send this out to five different companies. The Committee was okay with this.

Mr. Fridly stated that the approval for the installation of the berm/trees for the ITEP bike path by Nason's Landscaping in the amount of \$4,017 is up for approval at the Village Board meeting as well. The Committee was okay with this.

STREETS AND WALKS – CORY MAGNUS

Mr. Magnus discussed the 1% road referendum ballot language with the Committee. Mr. Magnus said that he would like to have this on Village Board agenda next month for approval. Mr. Magnus stated that this is where the Village is at in order to get the roads fixed and that if we (as a Village) don't try to pass this then we'll never know.

BUILDINGS AND PARKS – JODI MAY

None.

PUBLIC WORKS – DAN BARBER

Mr. Barber stated that he had a meeting in reference to Stone Ridge Subdivision and that he is compiling a list of things that need to be done before the Village accepts the streets. Mr. Barber stated that Mr. Bunge has information how he would like to see ordinances written in reference to building codes and that he would share the information with the Village.

Mr. Barber advised the Committee that the Public Works Department is working as fast as they can to repair potholes throughout the Village.

PARKS & RECREATION DIRECTOR – DON SELF

Mr. Self stated that he is currently getting quotes for a PVC liner for the swimming pool. Mr. Self added that he is also getting quotes for having the pool professionally painted which would include a 6 year warranty.

Mr. Self advised the Committee that next weekend there is a cross country meet being held at Barkwood.

Mr. Self stated that he is looking into attending an aquatic show and that the cost would be similar for the different shows that he is looking at.

ANY OTHER BUSINESS ALLOWED BY LAW

None.

ADJOURN

Motion by Mr. Magnus, second by Mr. Fridly to adjourn at 7:33 pm.

Respectfully submitted,

Christina Stewart
Village Clerk