

ADMINISTRATION COMMITTEE MINUTES

October 15, 2012

Chairman Winters called the regular meeting of the Administration Committee to order at 5:30pm. Present were: Dave Winters, Patrick Hoey, Scott Fridly, Mayor Adams, and Attorney Cox. Also present Gail Beach.

Motion by Mr. Fridly, second by Mr. Hoey to waive the reading of and approve the minutes of October 1, 2012. All ayes. Motion carried 3-0.

PUBLIC COMMENTS

Gail Beach asked for a clarification as to how the revolving loan fund came into existence and where did the money come from originally. The committee explained that the original amount came out of the General Fund.

MAYOR ADAMS

The Mayor shared a notice from the EPA in regards to the disposal of human pathological waste near, but outside the village limit. He stated that the village could object if they wanted to, but he did not see why they would.

The Mayor also explained that the Economic Incentive Agreement was not listed on the agenda for First Rockford group. It will have to be done at the next meeting.

PUBLIC SAFETY AND LEGAL – Mr. Winters

Planning Director Position

Mr. Winters shared a job description for a proposed Planning Director Position. He said a line should be added to the description about having to do a monthly report to the board. Committee members also felt the preferred years of experience should be a smaller number.

Chemtool Use Agreement

Mr. Winters explained that the Police Department wants to enter into an agreement with Chemtool to use their scales to weigh over size trucks at no cost to the village.

Forgiving a Loan to the General Fund from the Revolving Loan Fund

In 2004 the general fund borrowed \$75,000 from the General Fund. Mr. Fridly shared that he had talked to Jaye about forgiving this loan in an effort to clean up the books.

Christmas Lights

Mr. Hoey shared that they village has an estimate from Professional Electrical Service for an amount not to exceed \$3,200 to replace any bad lambs or cords on the village's Christmas Lights. This will be on the board agenda for approval.

Mr. Fridly moved, Mr. Hoey second to adjourn at 5:53pm.

Respectfully submitted,

Brenda Warren
Village Clerk