

## **ADMINISTRATION COMMITTEE MINUTES**

**October 16, 2017**

Chairman Winters called the regular meeting of the Administration Committee to order at 5:30 pm.  
Members present: Mayor Adams, Arianne Honkamp, John Peterson and Dave Winters  
Staff present: Chief Dickson & Scott Fridly (5:33 pm)

Motion by Mr. Peterson, second by Mrs. Honkamp, to waive the reading of and approve the minutes of October 2, 2017. All ayes. Motion approved 3-0.

### **PUBLIC COMMENT**

None.

### **THE MAYOR – DALE ADAMS**

None.

### **PUBLIC SAFETY & LEGAL – DAVE WINTERS, CHAIRMAN**

Mr. Winters stated that Ordinance 2017-26: An Ordinance Permitting the Operation of Village of Rockton, Harlem-Roscoe Fire Protection District and Rockton Fire Protection District Non-Highway Vehicles on Village Roadways and Amending Chapter 71 of the Village of Rockton Code of Ordinances Regarding Traffic Regulations to Provide for the Same is up for approval at the Village Board meeting on October 17, 2017. Chief Dickson said that this will allow police and fire UTVs to be driven on the roadway legally. The Committee was okay with this.

Mr. Winters added that Ordinance 2017-29: An Ordinance Amending Chapter 72 of the Code of Ordinances of the Village of Rockton, Illinois Regarding Parking Regulations to Provide for Handicapped Parking Regulations is up for approval at the Village Board meeting as well. Chief Dickson explained that Winnebago County is going to e-citations and that handicapped parking wasn't in the Village code book. Chief Dickson stated that Winnebago County requested copies of the Village ordinances so that they could enter the information into their system for tickets and he wasn't able to find the ordinance for handicapped parking. The Committee was okay with this.

Mr. Winters stated that there is a purchase requisition for software renewal up for approval. Chief Dickson explained that this is for the SmartForce software that they purchase through LiftOff in the amount of \$2,460. The Committee was okay with this.

Mr. Winters stated that he spoke with the Schlichtings and their engineer in reference to the possible asphalt recycling plant. Mr. Winters said that if they decide to annex into the Village that the Village could state that an asphalt plant would not be permitted. Mr. Peterson stated that the Village would have to be very careful about the wording on the special use permit if this was something that they were interested in doing. Mr. Fridly and Mrs. Honkamp agreed and were okay with this as well.

### **COMMUNITY DEVELOPMENT & BUDGET – JOHN PETERSON**

Mr. Peterson stated that the RAEDC yearly contribution plan in the amount of \$5,000 was up for approval at the Village Board meeting on October 17, 2017. The Committee was okay with this.

Mr. Peterson discussed the Village trick or treat hours with the Committee. Chief Dickson stated that the surrounding communities also have their trick or treat hours from 5:30 – 7:30 pm. This is up for approval at the Village Board meeting as well. The Committee was okay with this.

Mr. Peterson stated that Ordinance 2017-27: An Ordinance of the Village of Rockton, Winnebago County, Illinois Ascertain the Prevailing Rate of Wages for Laborers, Workmen and Mechanics Employed on Public Works of Said Village is up for approval at the Village Board meeting. The Village Clerk stated that

the prevailing wages for Winnebago County were updated after the original ordinance was passed so a new ordinance was necessary to update the changes in the rates of pay. The Committee was okay with this.

**ADMINISTRATION – ARIANNE HONKAMP**

None.

**THE CHIEF – STEVE DICKSON**

None.

**PLANNING AND DEVELOPMENT ADMINISTRATOR – TRICIA DIDUCH**

Ms. Diduch requested that the Village donate a 2017-2018 dog park pass to the Stateline Chamber casino night fundraiser. Motion by Mr. Peterson to approve the donation, second by Mrs. Honkamp. Roll call. All ayes. Motion approved 3-0.

Ms. Diduch updated the Committee in reference to the hotel study consultant. Ms. Diduch said that Teska is moving along and that the ideas from the steering committee will be available for the community to view at the Christmas Walk. Ms. Diduch stated that the next meeting for the steering committee will be in January 2018 and that more information regarding the streetscape can be found at [www.RocktonStreetscape.org](http://www.RocktonStreetscape.org).

Ms. Diduch stated that she received an email from the Winnebago County Housing Authority (WCHA) and that they were inquiring if the Village would be interested in certifying certain information for them for different facilities (Collier Garden, Robert Johnston, D’Agnolo and Champion Park Apartments). Ms. Diduch stated that the City of Rockford was certifying some of this information for the WCHA, but will no longer be doing this. Ms. Diduch added that the Village would be compensated for doing this, but that she needed to get more information from the county and wanted to make sure the Committee was okay with her doing so. Mr. Winters stated that he was okay with it as long as it didn’t conflict with her other responsibilities.

**EXECUTIVE SESSION**

None.

**ANY OTHER BUSINESS ALLOWED BY LAW**

None.

**ADJOURN**

Motion by Mrs. Honkamp, second by Mr. Peterson, to adjourn at 5:52 pm.

Respectfully submitted,

Christina Stewart  
Village Clerk