

## ADMINISTRATION COMMITTEE MINUTES

October 31, 2016

Chairman Winters called the regular meeting of the Administration Committee to order at 5:30 pm.

Members present: Mayor Adams, Pat Hoey, John Peterson and Dave Winters

Staff present: Scott Fridly & Jodi May

Absent: Chief Dickson

Motion by Mr. Peterson, second by Mr. Hoey, to waive the reading of and approve the minutes of October 17, 2016. All ayes. Motion approved 3-0.

### **PUBLIC COMMENT**

None.

### **THE MAYOR – DALE ADAMS**

Mayor Adams stated that he received two quotes to complete an appraisal for the Public Works garage and that Magyar came in less expensive at a cost of \$1,800. Mayor Adams said that this is up for approval at the Village Board meeting on November 1, 2016.

Mayor Adams said that he received a phone call from someone inquiring if the Village was interested in a utility audit. The Committee didn't feel that it would have any benefit. No further action was taken.

Mayor Adams advised the Committee that the Highway 75 Project bid opening is Friday, November 4<sup>th</sup>. Mayor Adams stated that IDOT is coming part way down Bridge Street and he spoke with IDOT to see if Bridge Street could be extended and they advised that it was too late to do it. IDOT recommended that the Village talk to the contractor at the preconstruction conference and that the Village could add to their portion of that they were going to spend on the project to complete the job possibly down to Union Street.

Mayor Adams stated that he had a meeting with South Beloit discussing the preliminary boundary agreement that expires on Friday, November 4<sup>th</sup>. Mayor Adams said that if the Village joins with the sewer plant in South Beloit that the Village would want to move the boundary a little further north. Mayor Adams advised that South Beloit was going to talk to their Board and get back to him.

### **PUBLIC SAFETY & LEGAL – DAVE WINTERS, CHAIRMAN**

Mr. Winters stated that they are almost done with the employee handbook for the Village, but that it wouldn't get approved before the Thanksgiving holiday. Mr. Winters said that they were looking to add the day after Thanksgiving as a holiday because the police department has it and they were going to extend it to the rest of the Village. Mr. Winters asked the Committee what their thoughts were regarding this and if employees decided to take a day off that they would have to use a personal or vacation day. Mr. Peterson didn't feel that the day after Thanksgiving should be added as a paid holiday and added to the employee handbook. Mr. Hoey stated that he was fine adding this as a paid holiday and that if someone wanted to take the day off that they would need to use a personal or vacation day this year until the employee handbook is approved. Mr. Winters was okay with using a personal or vacation day as well until the employee handbook is approved. Mr. Winters advised that there are currently nine paid holidays so if this is approved there would be ten.

### **ADMINISTRATION & BUDGET – JOHN PETERSON**

Mr. Peterson stated that he has the Illinois Municipal League Risk Management Association 2017 Min/Max Contribution. Mr. Peterson stated that he felt option #2 in the amount of \$126,262.37 looked best to him. Mr. Winters stated that as long as Ms. Quimby verifies that the Village has the funds, he agreed with option #2 as well.

Mr. Peterson stated that on November 11<sup>th</sup> that all of the clubs at Hononegah High School will be painting the fire hydrants in the Village purple and gold. Mr. Peterson said that his contact from the high school is Justin

Weiman and that Chief Wilson and Mr. Barber were okay with this. The Leo Club from Hononegah High School is supplying the paint so there is no cost to the Village.

**COMMUNITY DEVELOPMENT – PAT HOEY**

Motion by Mr. Hoey to approve \$250 for the ad in the 2017 Illinois State of Innovation Magazine, second by Mr. Peterson. Mr. Winters stated that he doesn't see the benefit to this. Mr. Hoey stated that Ms. Diduch believes the Village benefits from advertising in the magazine. Roll call. Ayes: Mr. Hoey and Mr. Peterson. Nays: Mr. Winters. Motion approved 2-1.

Mr. Hoey stated that the Northern Illinois Service Company asphalt and rezoning application has been provided to the Village for our knowledge. The Committee shared their opinions about the possible asphalt plant. Mr. Peterson stated that the Village Board needs to listen to the residents who will be affected by this. Mr. Fridly agreed as well. Mrs. May stated that the Village also needs to think about the message that we are sending and that we need to think about the other side too. Mayor Adams stated that it's important to decide if this will harm Rockton, will Rockton gain from this or is the Village going to be neutral. Mayor Adams asked that everyone listen to both sides of the story and not base their decision on what one person believes. Mr. Peterson asked Mayor Adams if anyone for the asphalt plant was going to come speak to the Village. Mayor Adams said that he hasn't received anything official. Mr. Winters stated that he would like to have the Village Attorney draft a resolution not showing support of the asphalt plant and let the Village Board vote on it. Mr. Winters encouraged the Committee to do their own research as well.

**THE CHIEF – STEVE DICKSON**

None.

**EXECUTIVE SESSION**

None.

**ANY OTHER BUSINESS ALLOWED BY LAW**

None.

**ADJOURN**

Motion by Mr. Hoey, second by Mr. Peterson, to adjourn at 6:05 pm.

Respectfully submitted,

Christina Stewart  
Village Clerk