

PUBLIC WORKS COMMITTEE MINUTES

October 31, 2016

Trustee Magnus called the regular meeting of the Public Works Committee to order at 6:34 pm.

Members present: Mayor Adams, Dan Barber, Cory Magnus and Jodi May

Absent: Kevin Bunge and Scott Fridly

Motion by Mr. Magnus, second by Mrs. May to waive the reading of and approve the minutes of October 17, 2016. All ayes. Motion approved 2-0.

PUBLIC COMMENT

None.

VILLAGE ENGINEER – KEVIN BUNGE

Village Engineer Kevin Bunge was absent. A copy of his report is on file with the Village Clerk's office.

The Committee discussed continuing reconstruction of Bridge Street to Union Street since the state wants to upgrade the road that they are using as an alternate route for the Highway 75 project. Mr. Magnus stated that when it rains Bridge Street holds a lot of water. Mayor Adams said that the Village could add to the portion paid by the state. Mrs. May agreed that this was a good time to complete Bridge Street.

Mr. Barber stated that he spoke with Atty. Szeto in reference to having Public Works employees install the new radio read meters. Mr. Barber said that Atty. Szeto advised him that he felt more comfortable paying employees overtime versus per house. Mr. Barber stated that he has a part-time employee that he would like to hold onto a little bit longer to help install the radio read meters. Mr. Barber stated that as soon as the money for the water loan project is released to the Village that this is moving forward.

The Village Clerk advised that the school district easement was recorded last week.

Mr. Barber stated that T6 was done working on the tower.

MAYOR - DALE ADAMS

Mayor Adams stated that he would like to hire Magyar to appraise the Public Works garage at a cost not to exceed \$1,800. Mayor Adams said that Magyar was the lower price of the two quotes that he received. This is up for approval at the Village Board meeting on November 1, 2016.

Mayor Adams stated that he and Mr. Barber met with South Beloit in reference to the boundary agreement that may be affected by the sewer plant further down the road. Mayor Adams said that they seemed fairly receptive to expanding the boundary agreement to the north. Mayor Adams advised that South Beloit wants to speak to their board before they make a decision.

Mayor Adams added that on Friday they are having the bid opening for the Highway 75 project. Mayor Adams stated that when they find out who the contractor is the Village can discuss extending Bridge Street at the preconstruction conference.

WATER, SEWER, & GARBAGE – SCOTT FRIDLY

None.

STREETS AND WALKS – CORY MAGNUS

None.

BUILDINGS AND PARKS – JODI MAY

Mrs. May discussed Christmas light maintenance on Main Street. Mr. Barber received two bids and is waiting for one more to come in. Mr. Barber asked to approve a not to exceed number at \$3,500 because he is on a limited time frame to get this done. Mr. Barber stated that he is going to hand deliver letters to the business owners and that he may have to mail a few to those that are not in town. Mr. Magnus suggested looking into LED lights in the future. This is up for approval at the Village Board meeting on November 1, 2016. The Committee was okay with this. Mr. Barber added that he spoke with Jeff from South Beloit and that they have a small bucket truck that they will allow the Village to use, after minimal training, to put Christmas lights on the trees in the park.

Mrs. May inquired about the streetscape development and plan for the business district. Mayor Adams said that he thought that it would be in next year's budget. Mrs. May stated that the sooner the Village has a plan then it will be easier to make decisions about how the Village wants things to look. Mayor Adams added that he would like the Committee to be thinking about replacing some of the signage in the Village because they are faded and don't look very nice. Mr. Barber stated that he can look at them and get a price to replace them. Mrs. May stated that some business owners may be interested in sponsoring the signs to be replaced. Mrs. May said that she would like to assist Mr. Barber in looking at the signs that need to be replaced.

Mrs. May discussed the Thanksgiving holiday with the Committee. Mrs. May stated that the new employee handbook will not be approved before Thanksgiving, but that they added the day after Thanksgiving as a paid holiday for the Village employees and that the police department currently has the day after Thanksgiving as a paid holiday. Mrs. May said that we can choose to do that this year even though the employee handbook hasn't been passed or the employees can use a personal or vacation day if they want to have the day off. Mr. Barber stated that he was comfortable with either, but he feels from a managerial standpoint that the Village needs to uphold the current policy until the new employee handbook is passed.

PUBLIC WORKS – DAN BARBER

None.

PARKS & RECREATION DIRECTOR – DON SELF

None.

ANY OTHER BUSINESS ALLOWED BY LAW

Mrs. May inquired why the street lights on the south side of Main Street are not working. Mr. Barber stated that they reset the breaker two or three times for them, but that he will have Bruce look at them in the morning.

Mayor Adams verified that the Committee was okay with the price of the property that the Village would like to purchase. The Committee was okay with this.

ADJOURN

Motion by Mrs. May, second by Mr. Magnus to adjourn at 7:00 pm.

Respectfully submitted,

Christina Stewart
Village Clerk