

ADMINISTRATION COMMITTEE MINUTES
November 20, 2017

Chairman Winters called the regular meeting of the Administration Committee to order at 5:33 pm.
Members present: Mayor Adams, Arianne Honkamp, John Peterson and Dave Winters
Staff present: Chief Dickson, Scott Fridly and Jodi May (5:40 pm)

Motion by Mrs. Honkamp, second by Mr. Peterson, to waive the reading of and approve the minutes of November 6, 2017. All ayes. Motion approved 3-0.

PUBLIC COMMENT

None.

THE MAYOR – DALE ADAMS

Mayor Adams stated that the Village Board needs to approve the estimated tax levy tomorrow evening at the Village board meeting. Mayor Adams stated that the Village Board may want to consider increasing it 5% because the police negotiations are in the spring and it may cost the Village around \$80,000 for 9-1-1 along with the police pension request on the tax levy. Mr. Peterson stated that the Village has stayed at the same number for the last several years.

PUBLIC SAFETY & LEGAL – DAVE WINTERS, CHAIRMAN

None.

COMMUNITY DEVELOPMENT & BUDGET – JOHN PETERSON

None.

ADMINISTRATION – ARIANNE HONKAMP

None.

THE CHIEF – STEVE DICKSON

None.

PLANNING AND DEVELOPMENT ADMINISTRATOR – TRICIA DIDUCH

Ms. Diduch stated that she will be discussing the special events application for the Christmas Walk at the Public Works meeting later in the evening and that it is up for approval at the Village Board meeting on November 21, 2017. Ms. Diduch stated that she has about \$3,500 in anticipated revenue for the event with \$2,500 or more in expenses. Ms. Diduch said that she would like to have \$500 in proceeds to purchase new Christmas decorations.

Ms. Diduch advised that the hotel study should be done soon. Ms. Diduch stated that she is waiting on some information from Rock Energy on gas and electric rates.

Ms. Diduch stated that she is putting the final touches on the grant application for Winnebago County to offset the cost of the downtown streetscape master plan. Ms. Diduch advised the Committee that the consultant will be at Village Hall on Saturday, December 2nd from 4-7 pm for an open house to present informational boards for the public to view and give their input.

Mayor Adams stated that the new stoplights won't be in until December 29th and that there will be temporary stoplights until the permanent stoplights are installed after the first of the year.

Ms. Diduch said that there will be a pub crawl on Friday evening of the Christmas Walk and that they are thinking of adding a hot chocolate walk on Sunday for children and families so businesses can participate in the event.

EXECUTIVE SESSION

None.

ANY OTHER BUSINESS ALLOWED BY LAW

None.

ADJOURN

Motion by Mr. Peterson, second by Mrs. Honkamp, to adjourn at 5:44 pm.

Respectfully submitted,

Christina Stewart
Village Clerk