

PUBLIC WORKS COMMITTEE MINUTES

November 20, 2017

Chairman Fridly called the regular meeting of the Public Works Committee to order at 6:30 pm.

Members present: Mayor Adams, Kevin Bunge, Scott Fridly, Cory Magnus, Jodi May and Don Self

Staff present: Tricia Diduch and Richard Peterson (Public Works Department)

Absent: Dan Barber

Motion by Mrs. May, second by Mr. Magnus to waive the reading of and approve the minutes of November 6, 2017. All ayes. Motion approved 3-0.

PUBLIC COMMENT

Mrs. May suggested moving up the special events application for the Christmas Walk (December 1st – 3rd) since Ms. Diduch was attending the meeting. Ms. Diduch stated that they added a few things to the Christmas Walk this year and that Public Works has graciously done everything that she has asked of them for the event. Ms. Diduch explained that the parade will be lining up on Race Street this year and be reversed, but will return to normal next year. Ms. Diduch said that a pub crawl was added on Friday evening to the activities for the weekend and that there are more Christmas carolers this year along with someone that is painting windows downtown. Ms. Diduch stated that they are trying to minimize having Public Works out placing barricades and that she is trying to have volunteers do this. Ms. Diduch said that she hopes to be ahead \$500 after expenses and would like to purchase Christmas decorations with that money. This is up for approval at the Village Board meeting on November 21, 2017. The Committee is okay with this.

VILLAGE ENGINEER – KEVIN BUNGE

Village Engineer Kevin Bunge gave his report. A copy of his report is on file with the Village Clerk's office.

The Committee discussed the IEPA water loan and rate increase. Mrs. May suggested increasing the water rate every year gradually instead of having a large increase at one time because the Village has to pay the water loan off. Mr. Fridly said that he will look at the numbers again for the increase and see where the Village is at. Mrs. May stated that it won't be as painful if it's spread out over the course of time. Mr. Magnus questioned if the Village was going to go to monthly billing and Mr. Fridly stated that Mr. Barber and Ms. Carlson had some issues regarding monthly billing, but they haven't had time to sit down and discuss it further. Mr. Magnus said that they need to look at the cost of postage and mailers if they go to monthly billing.

Mr. Magnus inquired about the overlay on Union Street and questioned why they cut two feet back and there are seams. Mr. Bunge stated that he wasn't sure why it was done that way and that he would have to take a look at it. Mr. Magnus also said that he thinks that the sidewalk at Union Street and Bridge Street are going to fill with water because it's pretty low. Mr. Bunge said that he will look at this also.

Mr. Bunge inquired if the Village is going to potentially be working in conjunction with the school access project on Rockton Road. Mayor Adams said that Mr. Barber was going to take a look at the budget, but will hold on it for now.

Mr. Bunge discussed the Winnebago County SLATS project on Russell Street and Mayor Adams advised that an 8 foot hard surface on both sides of the street from the park to the school had been approved, but he wasn't sure if they addressed anything from Highway 75 to the park.

MAYOR - DALE ADAMS

Mayor Adams stated that he spoke with Mr. Bunge on Friday in reference to engineering costs and trying to keep them down because the Village is over on most of the line items that were budgeted for other than sewer. Mayor Adams stated that the Village could save money if Mr. Bunge isn't required to attend all of the Committee meetings. Mayor Adams said that Mr. Bunge doesn't charge the Village to come to the meetings,

but there is prep time that goes into the meetings. Mayor Adams said that Mr. Bunge doesn't need to attend all the meetings, especially in the winter months, and that he will get the engineering status report out to the Committee ahead of time and if it is necessary to attend (if there are questions) then he will do so. Mr. Bunge showed Mayor Adams pages of phone calls and emails that he receives from staff and elected officials asking him to do stuff and Mayor Adams advised to go through himself or Mr. Barber before contacting Mr. Bunge. Mr. Bunge stated that he will work with the Village to keep costs down as much as possible.

WATER, SEWER, & GARBAGE – SCOTT FRIDLY

Motion by Mr. Fridly to approve the purchase requisition for Grainger for a welding and cutting kit in the amount of \$709, second by Mr. Magnus. Roll call. All ayes. Motion approved 3-0.

STREETS AND WALKS – CORY MAGNUS

None.

BUILDINGS AND PARKS – JODI MAY

Mrs. May discussed the purchase requisition for Buck Brothers, Inc. for a boom plow and pallet fork in the amount of \$6,897.78. Mr. Self stated that these items were budgeted for. This is up for approval at the Village Board meeting on November 21, 2017. The Committee was okay with this.

PUBLIC WORKS – DAN BARBER

Mr. Peterson stated that they are looking at a completion date of December 15th for the Public Works building. Mr. Peterson stated that Mr. Barber is still waiting on a quote to make the break room structurally sound so they can use the area for storage. Mr. Peterson also advised that Mr. Barber is still waiting on quotes for the blower at the sewer plant and the generator set up at Village Hall. Mr. Peterson said Mr. Barber Spoke with Eric from IDOT in reference to the widening of Highway 75 that took place from last week into this week and that it's just for their traffic plan next year. Mr. Peterson added that they are looking to have Main Street open by Wednesday of this week.

Mayor Adams stated that the new stoplights should be in by December 29th and installed after the first of the year.

Mr. Bunge said that he would like to meet with Eric from IDOT because IDOT is saying they want to start working in March on Highway 75. Mr. Bunge stated that the Village will be doing work in March and that IDOT isn't supposed to start until April.

PARKS & RECREATION DIRECTOR – DON SELF

None.

ANY OTHER BUSINESS ALLOWED BY LAW

None.

ADJOURN

Motion by Mr. Magnus, second by Mrs. May to adjourn at 7:02 pm.

Respectfully submitted,

Christina Stewart
Village Clerk