

ADMINISTRATION COMMITTEE MINUTES

November 5, 2018

Chairman Winters called the regular meeting of the Administration Committee to order at 5:00 pm.

Members present: Mayor Adams, Arianne Honkamp, John Peterson and Dave Winters

Staff present: Tricia Diduch and Chief Dickson

Motion by Mr. Peterson, second by Mrs. Honkamp, to waive the reading of and approve the minutes of October 1, 2018. All ayes. Motion approved 3-0.

PUBLIC COMMENT

Mary Hall-Scott spoke to the Committee as a character witness for Nicole Rausch-Stokes who applied for a special use permit to open a tattoo parlor located at 118 W. Main Street. Ms. Hall-Scott spoke to the Committee about her businesses (that are similar to what Ms. Rausch-Stokes is trying to open in Rockton) and their success. Ms. Hall-Scott also spoke about Ms. Rausch-Stokes' training and stated that she has a solid business plan. Ms. Rausch-Stokes provided the Committee with written information regarding her business. Ms. Rausch-Stokes said that she knew there were some concerns about her husband's involvement in the business and advised that she hasn't been with him for three years. Ms. Rausch-Stokes informed the Committee about the services and items that she would be providing at the business and answered any questions that the Committee had. Mr. Winters stated that this would be addressed later in the evening at the Village Board Meeting and that the special use permit is up for reconsideration since it was denied at the Village Board meeting on October 16, 2018.

THE MAYOR – DALE ADAMS

None.

PUBLIC SAFETY & LEGAL – DAVE WINTERS, CHAIRMAN

Mr. Winters stated that the purchase requisition for CDW Government for Microsoft Windows in the amount of \$1,311.40 is up for approval at the Village Board meeting later in the evening. The Committee was okay with this.

COMMUNITY DEVELOPMENT & BUDGET – JOHN PETERSON

Mr. Peterson inquired about the special events application for the Rockton Christmas Walk. Ms. Diduch stated that she will have it ready to approve at the next set of meetings.

ADMINISTRATION – ARIANNE HONKAMP

None.

THE CHIEF – STEVE DICKSON

Chief Dickson stated the server for Village Hall will come to the Village Board. Chief Dickson stated that there are two 15 amp outlets in the server room and that this needs to be addressed. Chief Dickson advised that everything from the server, phone system, doors, etc... are located in this room. Chief Dickson said that he received quotes from the new IT provider and that they are recommending two more 20 amp circuits be installed at a cost of \$3,600 and that this does not include the outlets.

PLANNING AND DEVELOPMENT ADMINISTRATOR – TRICIA DIDUCH

Ms. Diduch advised the Committee that the "Main Street Trick or Treat" event had great attendance and that the Jingle Bell Rockton event was also a big hit over the weekend. Ms. Diduch stated that she received an additional \$2,000 in sponsorship for the Christmas Walk today and that she will have the special events application ready to be approved at the next meeting. Ms. Diduch added that the planters for Christmas will be completed next week along with window paintings.

EXECUTIVE SESSION

None.

ANY OTHER BUSINESS ALLOWED BY LAW

None.

ADJOURN

Motion by Mr. Peterson, second by Mrs. Honkamp to adjourn at 5:31 pm.

Respectfully submitted,

Christina Stewart
Village Clerk