

ADMINISTRATION COMMITTEE MINUTES
December 16, 2013

Chairman Winters called the regular meeting of the Administration Committee to order at 5:30pm.

Members present: Dale Adams, Steve Dickson, Pat Hoey, John Peterson, and Dave Winters
Also present: Tricia Diduch and Scott Fridly

Motion by Mr. Peterson, second by Mr. Hoey, to waive the reading of and approve the minutes of December 2, 2013. All ayes. Motion carried 3-0.

PUBLIC COMMENTS

Charlie Lambert from VillageProfile.com presented information about prices for advertising space in the Chamber of Commerce Community Directory being published next spring. The Village paid \$2400 several years ago to place an ad on the Rockton map, and the price would be the same amount for a full page ad in the new directory. Other options include \$1500 for a half page ad or \$800 for a quarter page ad. This price includes online benefits as well.

THE CHIEF – STEVE DICKSON

One of the new officers, Carson Davies, will graduate from his training this week. The other new officer, Emily Harrison, will be on her own starting in January.

THE MAYOR – DALE ADAMS

Parks and Recreation Director:

Mayor Adams asserted that the parks and recreation duties are now large enough that the Village needs to create a separate department. The committee would like to write a job description, make a list of qualifications, and begin finding a person to run the pool, athletic fields, dog park, and other recreational facilities and events.

Rental of Village Hall for class/training:

The Village has been contacted regarding the possibility of renting the building for a training session. This has been done in the past with an insurance company. The committee decided on charging \$100 per day for use of the front conference room and restrooms (but not the kitchen). The Village needs to ask the lawyer to see if a release is needed, and it needs to be approved by the board once the dates/times have been set.

PUBLIC SAFETY & LEGAL – MR. WINTERS, CHAIRMAN

ADMINISTRATION & BUDGET – MR. PETERSON

Mr. Peterson suggested we have one calendar in a centralized location for all after-hours events to be scheduled.

COMMUNITY DEVELOPMENT – MR. HOEY

Rockton Chamber of Commerce Community Directory:

The purchase of ad space will be on the 1/7 board agenda.

Commercial Trailer Parking in Residential Areas:

The committee discussed various sizes and classes allowed for vehicles when the ordinance is updated.

ANY OTHER BUSINESS ALLOWED BY LAW

ADJOURN

Motion by Mr. Peterson, second by Mr. Hoey, to adjourn at 6:23pm.

Respectfully submitted,

Sarah Praneis
Village Clerk