

ADMINISTRATION COMMITTEE MINUTES
December 17, 2018

Chairman Winters called the regular meeting of the Administration Committee to order at 5:30 pm.
Members present: Mayor Adams, Arianne Honkamp, John Peterson and Dave Winters
Staff present: Chief Dickson, Tricia Diduch, Scott Fridly and Jodi May (5:33 pm)

Motion by Mr. Peterson, second by Mrs. Honkamp, to waive the reading of and approve the minutes of December 3, 2018. All ayes. Motion approved 3-0.

PUBLIC COMMENT

None.

THE MAYOR – DALE ADAMS

None.

PUBLIC SAFETY & LEGAL – DAVE WINTERS, CHAIRMAN

Mr. Winters stated that the supervisor's agreement for the police department is up for approval at the Village Board meeting on December 18th and that there will be executive session to discuss this further.

COMMUNITY DEVELOPMENT & BUDGET – JOHN PETERSON

Mr. Peterson discussed the Visit Beloit contract with the Committee. Ms. Diduch explained the terms of the contract and stated that the contract can be changed from five years to one year. Ms. Diduch stated that Visit Beloit is requesting an increase from \$2,500 to \$5,000 for their membership. Ms. Diduch said that Visit Beloit gives back more than \$5,000 to the Village with various sponsorships and that she feels that this is a good investment for the Village. Ms. Diduch added that this will come out of next year's budget and that if the Village Board wanted to make quarterly payments (\$1,250) that she was okay with that as well. This is up for approval at the Village Board meeting on December 18, 2018. The Committee was okay with this.

Mr. Peterson inquired if the Village should add more Wednesdays to the Rockton River Market. Ms. Diduch stated that she was indifferent. Mr. Peterson stated that they will leave it like it is for this year.

ADMINISTRATION – ARIANNE HONKAMP

None.

THE CHIEF – STEVE DICKSON

Chief Dickson updated the Committee in reference to the 9-1-1 agreement. Chief Dickson stated that the numbers have come down significantly (in the high \$50,000 to low \$60,000 range) and that it should be done after the first of the year for the Village Board to approve.

Chief Dickson added that the records management program will be coming up after the first of the year as well.

PLANNING AND DEVELOPMENT ADMINISTRATOR – TRICIA DIDUCH

Ms. Diduch stated that on Wednesday, January 16th the Historic Preservation Commission (HPC) will have a special meeting at 201 W. Main Street.

Ms. Diduch added that the Christmas Walk was a decent success this year and that the hot cocoa crawl was a big hit.

Ms. Diduch stated that she is currently planning for Yeti Fest which will be held Wednesday, January 30th – Saturday, February 2nd.

Ms. Diduch spoke to the Committee in reference to the Stateline Chamber and stated that her term is coming up and that she would like to resign from her position.

Ms. Diduch added that she completed the grant for parking and submitted it.

EXECUTIVE SESSION

None.

ANY OTHER BUSINESS ALLOWED BY LAW

None.

ADJOURN

Motion by Mr. Peterson, second by Mrs. Honkamp to adjourn at 5:50 pm.

Respectfully submitted,

Christina Stewart
Village Clerk