

**ADMINISTRATION COMMITTEE MINUTES**  
**December 19, 2016**

Chairman Winters called the regular meeting of the Administration Committee to order at 5:30 pm.  
Members present: Mayor Adams, Pat Hoey, John Peterson and Dave Winters  
Staff present: Chief Dickson, Tricia Diduch, Scott Fridly and Jodi May (5:40 pm)

Motion by Mr. Peterson, second by Mr. Hoey, to waive the reading of and approve the minutes of December 5, 2016. All ayes. Motion approved 3-0.

**PUBLIC COMMENT**

None.

**THE MAYOR – DALE ADAMS**

None.

**PUBLIC SAFETY & LEGAL – DAVE WINTERS, CHAIRMAN**

Mr. Winters stated that the liquor license for Yaba Sushi, 4817 E. Rockton Road, is up for approval at the Village Board meeting on December 20, 2016. The Committee was okay with this.

**ADMINISTRATION & BUDGET – JOHN PETERSON**

Mr. Peterson discussed Resolution 2016-118: A Resolution of the Village of Rockton, Illinois Authorizing the Village to Sell Surplus Property (Public Works Building) with the Committee. Mayor Adams stated that the building appraised for \$135,000 and that the Village is selling it for \$120,000. Mayor Adams added that Atty. Szeto would like the property to close within the next 6 months. Mr. Fridly said that they have two concepts for the new Public Works building and that they are discussing it further in the Public Works Committee as far as a timeline when the building can be completed. Mr. Winters stated that he didn't see them being able to break ground until late March or early April.

**COMMUNITY DEVELOPMENT – PAT HOEY**

Mr. Hoey discussed the removal of the parcel from the Wagon Wheel TIF. Mayor Adams stated that there are two residential lots over by Gunderson and that he, as Village President, cannot purchase property in the TIF. Ms. Diduch stated that the taxing bodies should be happy with this because it will be a parcel that's being returned to the tax roles and it will be significantly improved if its developed. Ms. Diduch stated that it just hurts the TIF because it gets paid out of general fund, but it wouldn't make or break the TIF.

Mr. Hoey stated that the sales tax agreement with the quick serve restaurant is up for approval at the Village Board meeting on December 20, 2016. The Committee was okay with this. Ms. Diduch added that the sales tax agreement was a key component and that once this is approved that it sounds like the project is moving forward. Ms. Diduch said that they would like to break ground in April and be open and running by this time next year.

**THE CHIEF – STEVE DICKSON**

Chief Dickson stated that he would like to send Sgt. Cotter to staff and command school at a cost of \$3,900. Chief Dickson added that he was able to send Sgt. Davies to the staff and command school as well at no cost to the Village. Chief Dickson stated that Northwestern offered a couple scholarships and that he was able to obtain a scholarship for Sgt. Davies. This is up for approval at the Village Board meeting on December 20, 2016. The Committee was okay with this.

Chief Dickson said that at the last meeting the Village Board approved the Microsoft Office 365 software at a cost of \$2,200. Chief Dickson stated that he doesn't need all of that and that he only needs one piece of it at a cost of \$1,680. Chief Dickson said that the company originally approved doesn't offer the one piece so they

had to switch companies. Mr. Winters stated that he will get a consensus and amend the purchase order at the Village Board meeting on December 20, 2016.

Chief Dickson stated that the two new officers will graduate from the police academy on Thursday, December 22<sup>nd</sup>.

**EXECUTIVE SESSION**

None.

**ANY OTHER BUSINESS ALLOWED BY LAW**

Ms. Diduch provided a memo to Mayor Adams and the Village Board in reference to Yeti Fest. Ms. Diduch stated that she would like a consensus at the Village Board meeting on December 20<sup>th</sup> to approve funds up to \$3,500 for a snow making machine and marketing costs. Ms. Diduch provided specs for the snow making machine and stated that she would like to have time to test the machine before the event. The Committee was okay with this. Mrs. May will get a consensus at the Village Board meeting on December 20, 2016.

Mayor Adams stated that he will not be at the next set of meetings on January 3<sup>rd</sup> because he is having surgery.

**ADJOURN**

Motion by Mr. Hoey, second by Mr. Peterson, to adjourn at 5:57 pm.

Respectfully submitted,

Christina Stewart  
Village Clerk