

ADMINISTRATION COMMITTEE MINUTES

December 3, 2018

Chairman Winters called the regular meeting of the Administration Committee to order at 5:30 pm.

Members present: Mayor Adams, Arianne Honkamp, John Peterson and Dave Winters

Staff present: Chief Dickson, Scott Fridly and Jodi May

Absent: Tricia Diduch

Motion by Mr. Peterson, second by Mrs. Honkamp, to waive the reading of and approve the minutes of November 19, 2018. All ayes. Motion approved 3-0.

PUBLIC COMMENT

None.

THE MAYOR – DALE ADAMS

Mayor Adams stated that he spoke with the homeowners on Wind Trace Court in reference to the drainage easement and they are interested in taking over the property from the Village. Mayor Adams said that this will be discussed further in the Public Works meeting.

PUBLIC SAFETY & LEGAL – DAVE WINTERS, CHAIRMAN

None.

COMMUNITY DEVELOPMENT & BUDGET – JOHN PETERSON

Mr. Peterson discussed the contract with Visit Beloit. Mayor Adams stated that the Village paid Visit Beloit \$2,500 last year, but they would like \$5,000 this year. Mayor Adams explained that Visit Beloit would like \$5,000 or 5% of the hotel tax and stated that the Village would be better off just paying the \$5,000. Mayor Adams stated that Visit Beloit is good about giving back to the Village. This is up for approval at the Village Board meeting on December 4, 2018 and Ms. Diduch will be able to answer any further questions regarding the Visit Beloit contract.

Mr. Peterson stated that the ICSC Conference in Las Vegas, NV will be held May 19th-22nd, 2019. Mayor Adams said that he would like to attend this year and that the cost is approximately \$1,500/person. The Committee agreed to send two Village staff. This is up for approval at the Village Board meeting on December 4, 2018.

Mr. Peterson added that he has booked eight out of the twelve bands for the Rockton River Market already and that it's shaping up pretty good.

The Committee also discussed the Christmas Walk and the situation with the barricades being place out early Saturday morning. Chief Dickson stated that just one side of the street was barricaded last year, but they barricaded both sides this year for public safety reasons. Chief Dickson added that people were reaching out and touching the floats last year as they were going by. Mrs. May commented that her sales at Sugar Britches were comparable to last year, but last year the weather was great.

ADMINISTRATION – ARIANNE HONKAMP

None.

THE CHIEF – STEVE DICKSON

Chief Dickson stated that tomorrow at the Budget & Finance meeting they will be discussing pre-retirement health savings for the Village and that there is a one-time \$350 enrollment fee. Chief Dickson said that a presentation was given for the employees last week, but he wanted the representative to be able to answer questions that the Village may have regarding the plan.

Mayor Adams stated that Mr. Peterson heard that they were closing the driver's license facility on Roscoe. Mayor Adams said that he contacted Senator Dave Syverson to see about possibly having a facility located in the Village. Senator Syverson stated that he would look into it, but he wasn't sure if they already found a new location in Roscoe.

Mr. Winters inquired about the status of the liquor license for a potential business in the Village. Chief Dickson advised that the applicants have been very evasive with their information, but they are still working on the background check.

PLANNING AND DEVELOPMENT ADMINISTRATOR – TRICIA DIDUCH

None.

EXECUTIVE SESSION

None.

ANY OTHER BUSINESS ALLOWED BY LAW

None.

ADJOURN

Motion by Mr. Peterson, second by Mrs. Honkamp to adjourn at 5:48 pm.

Respectfully submitted,

Christina Stewart
Village Clerk