

**ADMINISTRATION COMMITTEE MINUTES**  
**February 5, 2018**

Chairman Winters called the regular meeting of the Administration Committee to order at 5:32 pm.

Members present: Mayor Adams, Arianne Honkamp, John Peterson and Dave Winters

Staff present: Chief Dickson, Corine Hughes and Jodi May

Also present: Johanna Koslofski

Absent: Tricia Diduch

Motion by Mr. Peterson, second by Mrs. Honkamp, to waive the reading of and approve the minutes of January 15, 2018. All ayes. Motion approved 3-0.

**PUBLIC COMMENT**

None.

**THE MAYOR – DALE ADAMS**

None.

**PUBLIC SAFETY & LEGAL – DAVE WINTERS, CHAIRMAN**

Mr. Winters stated that the purchase order for Stan's Stateline Copy Products for a Toshiba copier for the police department in the amount of \$7,793.22 is up for approval at the Village Board meeting on February 6, 2018. Chief Dickson stated that this is a 3 year lease. The Committee was okay with this.

Mr. Winters discussed the liquor license that is also up for approval at the Village Board meeting on February 6, 2018 for Scorchy Café Italiano located at 202 W. Main Street. Mr. Winters said that the Village is waiting on information from the state and that the Village hasn't received the report yet. Mr. Winters advised the Committee that the liquor license could still be approved contingent upon the results from the state coming back okay. Chief Dickson agreed with approving the liquor license contingent upon the background from the state coming back okay. Chief Dickson advised that there was nothing that the police department found that would indicate anything different. The Committee was okay with this.

**COMMUNITY DEVELOPMENT & BUDGET – JOHN PETERSON**

Mr. Peterson discussed the RoRo Expo Guide with the Committee. Mr. Peterson stated that he didn't feel it was necessary to spend \$250 on an ad for the expo since the Village has two booths there. Mr. Peterson said that he would rather see the Village spend the money on other things. The Committee was okay with this.

Mr. Peterson commented that Yeti Fest was a huge success and it's getting bigger every year. Mr. Peterson stated that Ms. Diduch thought there was 1,500 – 2,000 people that came down to Yeti Fest. Mr. Peterson said that there were lots of families with children that attended and felt that the chili lunch at the American Legion was a pretty good success. Mr. Peterson said that snow sculptures were of nice quality and that Ms. Diduch did a great job with the event. Mr. Peterson said that the Village needs to keep building on this event every year.

Mr. Peterson advised that he spoke with Scott Wallace and that he needs a letter from the Village in reference to the shelter that he donated. Mayor Adams stated that he spoke with Mr. Self and that he is going to take care of it.

**ADMINISTRATION – ARIANNE HONKAMP**

Ms. Honkamp discussed the insurance renewal options with the Committee. Ms. Hughes explained the insurance renewal options to the Committee and stated that the new policy will take effect on March 1, 2018. Ms. Hughes explained that the Village currently has Blue Cross Blue Shield, therefore, they won't need to review insurance applications. Ms. Hughes asked the Committee to look at the dental options and decide if they want to stay with MetLife or switch to Delta Dental. Ms. Hughes said that if the Village switches to Delta Dental that it is less expensive, has more options in the network and the coverage is a little better. Ms.

Hughes stated that if that is the route that the Village would like to take then she would like to have employees start filling out the new dental applications even if the Village Board doesn't vote on it until the next meeting. Mr. Winters stated that it makes sense to have the Village switch to Delta Dental. The Committee was okay with this.

**THE CHIEF – STEVE DICKSON**

None.

**PLANNING AND DEVELOPMENT ADMINISTRATOR – TRICIA DIDUCH**

None.

**EXECUTIVE SESSION**

Motion by Mr. Peterson to adjourn from regular session at 5:49 pm and go into executive session pursuant to 5 ILCS 120/2(C)(2) to discuss collective negotiation matters, second by Mrs. Honkamp.

Motion by Mr. Peterson to adjourn from executive session at 6:03 pm and return to regular session, second by Mrs. Honkamp. All Administration Committee members were present.

**ANY OTHER BUSINESS ALLOWED BY LAW**

None.

**ADJOURN**

Motion by Mr. Peterson, second by Mrs. Honkamp to adjourn at 6:04 pm.

Respectfully submitted,

Christina Stewart  
Village Clerk