

PUBLIC WORKS COMMITTEE MINUTES

February 5, 2018

Chairman Fridly called the regular meeting of the Public Works Committee to order at 6:30 pm.
Members present: Mayor Adams, Dan Barber, Scott Fridly, Cory Magnus, Jodi May and Don Self
Staff present: Jean Carlson, Arianne Honkamp, Corine Hughes and Dave Winters
Absent: Kevin Bunge

Motion by Mrs. May, second by Mr. Magnus to waive the reading of and approve the minutes of January 15, 2018. All ayes. Motion approved 3-0.

PUBLIC COMMENT

None.

VILLAGE ENGINEER – KEVIN BUNGE

Village Engineer Kevin Bunge was not in attendance. A copy of his report is on file with the Village Clerk's office.

Mayor Adams stated that Ms. Diduch may have to send out letters to the businesses in reference to the ITEP Rockton Road bike path funding to see where the Village stands financially.

Mr. Barber stated that he went over the IEPA disbursements breakdown with Mr. Bunge and that Mr. Bunge has to resubmit the billing. Mr. Barber stated that Mr. Bunge would like someone from the Village to approach Tim Storm in reference to the land donation for the water tower. Mayor Adams inquired if a legal description had been prepared and Mr. Barber didn't believe so, but he would let Mr. Bunge know.

Mr. Barber stated that he has three preliminary quotes for the bike path on Rockton Road from Highway 2 to Aspland Drive. Mr. Barber said that he needs to know how much money the Village has to spend next year on the project. Mr. Barber stated that he will provide the Committee with the three quotes at the next meeting. Mayor Adams inquired if MFT funds could be used for this project because the Village hasn't dedicated any of that money yet. Mrs. May stated that the MFT funds wouldn't even cover the entire project and that means nothing else gets done. Mr. Barber said that the Rockton Road project is going to be the only project next year because the Village won't have money to do anything else. Mr. Fridly stated that the Committee can discuss this at the next meeting and see what can be done in reference to the project.

Mayor Adams stated that the Village possibly has a business interested in the corner lot next to Arby's on Rockton Road and that they would like to have the median cut for easier access to the business. Mr. Winters inquired if the business would be looking for any incentive money and Mayor Adams said he wouldn't think so if the Village has to cut the median.

MAYOR - DALE ADAMS

Mayor Adams stated that he received a letter from Laura Connelly and the bike path is going out to bid in the April letting. Mr. Fridly stated that the engineering costs were going to go toward the 20% that the Village is responsible for. Mr. Fridly inquired if he could have those numbers put together by the next meeting.

WATER, SEWER, & GARBAGE – SCOTT FRIDLY

Motion by Mr. Fridly to approve to send two Public Works employees to the Public Works Conference in Effingham, IL from February 19th – 23rd at a cost of \$942.74 for hotel and registration, second by Mr. Magnus. Roll call. All ayes. Motion approved 3-0.

Mr. Fridly stated that they would like to send two Public Works employees to attend a water conference in Springfield, IL from March 19th – 23rd at a cost of \$1,544.30 for hotel and registration. Mr. Fridly advised

that this is up for approval at the Village Board meeting on February 6, 2018. The Committee was okay with this.

Mr. Barber stated that the water/sewer bill for 515 Grove Street was discussed at the last meeting and Mr. Barber verified that there was no basement for this residence and that it's on a slab. Mr. Barber said that the Committee stated that they would go with the difference on the sewer side so the total adjustment would be \$205. Motion by Mr. Fridly to make the bill adjustment, second by Mr. Magnus. Roll call. All ayes. Motion approved 3-0.

Mr. Barber discussed the water/sewer bill at 220 W. Chapel Street and stated that this is the residence where Public Works had to complete some work because they had no water pressure. Mr. Barber said that they asked the resident to run their water so the pipes wouldn't freeze. Mr. Barber stated that this the first bill for the resident at that address so there isn't an average to go by and that he would like to give Ms. Carlson, Water Clerk, permission to come up with a figure for the adjustment. Mr. Barber said that Ms. Carlson would let the Committee know what the adjustment will be. Motion by Mr. Fridly to let Ms. Carlson make that adjustment with Mr. Barber's approval, second by Mrs. May. Roll call. All ayes. Motion approved 3-0.

Mr. Barber discussed the water bill for 108 E. Franklin Street which is a four family unit. Mr. Barber stated that the owner is complaining about the water bill, but this is isn't out of line for what Ms. Carlson has seen for this building. Ms. Carlson stated that the building has an old manual reader and is located inside one of the apartments. Ms. Carlson stated that they were able to get a head read and she credited some money back to the owner and Ms. Carlson believed she was happy about it, but she called Ms. Carlson two days later and suggested that she would like something more credited. Mr. Fridly stated that the bill is the bill and that she can come in and set up a payment plan if necessary. Ms. Carlson also recommended bumping her up on the list of meters to change out as soon as possible. The Committee was okay with this.

Mr. Barber discussed the water rate increase and monthly billing with the Committee. Mr. Barber went over the IEPA approval letter for the loan. Mr. Barber stated that the letter from the IEPA explained that the loan was approved based upon Ordinance 2017-15 that was passed by the Village Board. Mr. Barber advised that there are some adjustments that need to be made due to typographical errors that they just caught. Mr. Barber said that they would also like to make changes in the ordinance due to the water rate increase for residential, senior and commercial customers in the Village along with changing the billing from quarterly to monthly billing. Mr. Barber also provided the Committee with increase recommendations for those users and stated that he wanted to get the information out there in order to have time to make a decision. Mr. Barber explained that this is a monthly fee (maintenance fee) that is completely new and will disappear in 20 years when the IEPA loan is paid off. Mr. Fridly added that it should be easier for residents to budget monthly rather than being hit with a large increase every quarter. Ms. Hughes, Village Collector, advised that Civic needs a two month lead time in order to set up the software for monthly billing. Ms. Hughes added that she spoke with Ms. Quimby, Village Treasurer, to see what changes work load wise will be happening. Ms. Hughes stated that Ms. Carlson will have 2,700 residents paying monthly instead of 700. Ms. Hughes said that the volume is going to be much higher each day that will need to be deposited. The Committee discussed the pros and cons of billing monthly versus quarterly. Mrs. May suggested that a letter should be drafted and sent out to residents in order to prepare them for the rate increase. Mayor Adams inquired if the Village should also increase general hook-up fees. Mr. Fridly advised Mr. Barber to have Atty. Szeto look at the numbers and make sure that they work. Once everything is approved, Ms. Hughes will draft a letter to the residents.

The Committee also discussed increasing sewer rates. Mr. Barber explained that the Village is charging an increase of 20 cents per 100 cubic feet each year with the old ordinance. Mr. Barber stated that if that's what the Committee would like to do again, he will contact Atty. Szeto and he can plug in the numbers so that they

have Ordinance 2018-5 ready to approve at the Village Board meeting on February 6, 2018. Mr. Barber said that the 20 cent increase is a slow gain. Motion by Mr. Fridly to have an ordinance written to increase sewer rates 20 cents per 100 cubic feet on our usage for two years, second by Mrs. May. Roll call. All ayes. Motion approved 3-0.

Mr. Barber inquired about the color and design of the water tower. The Committee stated that they would like the tan color with just one word "Rockton" on the tower and no logo. Mr. Barber also discussed having antennas on the new tower and stated that Mr. Bunge does not want any antennas on the new tower, but the Village has agreements with T6, First National Bank and the Rockton Fire Protection District. Mr. Barber said that he doesn't have a problem with three antennas, but any more than that can become a maintenance issue. Mr. Fridly suggested mounting the brackets first and then painting the tower. Mr. Barber stated that another option would be a smaller free standing tower for the antennas.

Mr. Fridly stated that the purchase requisition for Nelson Carlson for the purchase/install of the butterfly valves and the removal of the old valves at the sewer plant at a cost of \$2,200 is up for approval at the Village Board meeting on February 6, 2018. The Committee was okay with this.

STREETS AND WALKS – CORY MAGNUS

Mr. Magnus stated that he met with Atty. Szeto in reference to Bunn Drive. Mr. Magnus said that he would like to offer the resident \$3,000 for the property for the bike path. Mr. Magnus stated that it would cost approximately \$1,500 - \$2,800 for an appraisal to go onto the next step if the resident doesn't accept the offer. The Committee was okay with this. Mr. Magnus stated that he will ask for a consensus from the Village Board to have Atty. Szeto draft a letter with the offer at the meeting on February 6, 2018.

BUILDINGS AND PARKS – JODI MAY

None.

PUBLIC WORKS – DAN BARBER

Mr. Barber gave an update on the new Public Works building. Mr. Barber stated that they are almost done and that they hope to be in the building by the end of February.

Mr. Barber stated that he will not be at the meetings on February 19th & 20th and the March 19th meeting because he will be out of town. Mr. Barber said that he will have a Public Works employee attending those meetings.

Mr. Barber discussed the William Charles quote for the rest of the Highway 75 project. Mr. Barber stated that the water main work needs to be completed before March at a cost of \$111,859.99 and that this can be added onto the contract with IDOT so that the payments will be deferred for 1 – 2 years. Mr. Magnus requested a copy of the breakdown for the original work. Mr. Barber said that this needs to get approved at the Village Board meeting on February 6, 2018. Mr. Fridly stated that he will ask the Village Board for a consensus. The Committee was okay with this. Mrs. May also asked Mr. Barber to have the final numbers for the project in case someone inquires at the Village Board meeting. Mr. Barber said that he will at least have the numbers for the extras in the project.

PARKS & RECREATION DIRECTOR – DON SELF

None.

ANY OTHER BUSINESS ALLOWED BY LAW

None.

ADJOURN

Motion by Mr. Magnus, second by Mrs. May to adjourn at 7:54 pm.

Respectfully submitted,

Christina Stewart
Village Clerk