

BUDGET & FINANCE COMMITTEE MINUTES
February 6, 2018

Chairman Peterson called the regular meeting of the Budget & Finance Committee to order at 6:30 pm. Members present: Mayor Adams, Scott Fridly, Corine Hughes, John Peterson and Dave Winters
Also present: Dan Barber, Chief Dickson (6:32 pm), Cory Magnus and Jodi May
Absent: Jaye Quimby

Motion by Mr. Fridly, second by Mr. Winters, to waive the reading of and approve the minutes of January 16, 2018. All ayes. Motion approved 3-0.

PUBLIC COMMENT

None.

SPECIAL WARRANT CONSIDERATIONS

None.

RECOMMENDATION OF PAYMENT

Bills were reviewed and recommended for approval in the amount of \$188,758.96

MAYOR ADAMS

Mayor Adams stated that on Tuesday, February 13th from 10 am until noon there will be a meeting at Village Hall in reference to a punch list for intersection improvements. Mayor Adams said that if the Village sees something that isn't correct that now is the time to address it.

Mayor Adams advised that he received an email from Winnebago County and that they are able to assist the Village with \$38,000 to help pay for the costs of the downtown streetscape study. Mayor Adams stated that the Village requested \$50,000 for the project, but the county had numerous applications and approved \$38,000 for the Village.

JAYE QUIMBY, TREASURER

Mr. Peterson advised that Ms. Quimby sent an email and there is sufficient funds to cover the bills.

JOHN PETERSON, CHAIRMAN

Mr. Peterson discussed the insurance renewal options for the Village and asked if anyone had an opinion or preference. Chief Dickson advised that there was a meeting with the police officer's union on February 5th and that approximately 90% of the officers agreed to go with the HMO plan, but they won't officially vote on it until February 9th. Mr. Winters questioned if the Village wanted to offer an incentive for the rest of the Village employees to switch to the HMO plan because it is a significant savings to the Village. Mr. Winters added that the HMO plan is more restrictive as far as choices for physicians. Ms. Hughes explained that Blue Cross Blue Shield offers the HMO and PPO plan, but that the Village would like as many employees as possible to switch to the HMO plan because it would save the Village significantly. Mr. Winters stated that the Village would save \$450/month per family for family coverage. Mr. Fridly inquired what the incentive amounts would be. Mr. Winters stated that it would be \$500 for single, \$750 for single plus one and \$1000 for family only if they agree to switch to the HMO plan. Ms. Hughes stated that she has a meeting with the Village employees on February 12th in reference to the insurance plan coverage. Mr. Winters added that the Administration Committee agreed that it would be beneficial to switch from MetLife to Delta Dental for dental coverage.

Mr. Peterson advised that they are going to have 12 weeks for the Rockton River Market this year so at the next Village Board meeting he would like approval to spend \$6,000 for the band expenditures. Mr. Peterson stated that one of the Rockton River Markets falls on the 4th of July and since it doesn't sound like there will be fireworks he spoke to Ms. Diduch about possibly having a movie in the park after the music is done. Mrs. May stated that it would be difficult to have a movie in the park in July because the sunset is after 9 pm. Mr.

Peterson stated that this was just an option since everyone doesn't like fireworks. Mr. Peterson said that if anyone has any other ideas for the 4th of July to let him know. Mr. Winters suggested having a band play a little longer that evening. Mr. Peterson stated that he only has \$500 budgeted for the band. Mr. Winters stated that the Village could possibly pay a little bit more for the 4th of July to have a band play longer.

DAVE WINTERS, TRUSTEE

None.

SCOTT FRIDLY, TRUSTEE

Mr. Fridly stated that a few meetings ago everyone wanted to know about engineering costs that the Village has paid out. Mr. Fridly said that he went through all the engineering bills until this meeting and that several items were not coded properly. Mr. Fridly provided everyone a copy of all the engineering bills through December 27, 2017 and how they were coded and what they need to be changed to. Mr. Fridly stated that he provided a copy to Ms. Hughes, Village Collector, so that she can make the necessary changes. Mr. Fridly also provided the amounts to everyone as to what each department has spent on engineering and what it was spent on.

VILLAGE COLLECTOR, CORINE HUGHES

Ms. Hughes discussed the reimbursement procedures with the Committee. Ms. Hughes explained that boots and safety equipment are not taxable reimbursements for Public Works employees, but pants are considered taxable income for them and are included on their W-2's. Ms. Hughes stated that she can put all the reimbursements through the payroll process instead of the accounts payable process on the software program, but that she wanted the opinion from the Committee about how they would like it done. Mr. Fridly stated that if this is going to make it easier for everyone then include reimbursements on payroll. The Committee was okay with this.

ANY OTHER BUSINESS ALLOWED BY LAW

None.

ADJOURN

Motion by Mr. Winters, second by Mr. Fridly, to adjourn at 6:55 pm.

Respectfully submitted,

Christina Stewart
Village Clerk