

ADMINISTRATION COMMITTEE MINUTES

March 16, 2015

Chairman Winters called the regular meeting of the Administration Committee to order at 5:30pm.

Members present: Dale Adams, Pat Hoey, and Dave Winters

Members absent: John Peterson

Staff present: Steve Dickson and Scott Fridly

Also present: Jodi May

Motion by Mr. Hoey, second by Mr. Winters, to waive the reading of and approve the minutes of March 2, 2015. All ayes. Motion approved 2-0.

PUBLIC COMMENT

None.

THE MAYOR – DALE ADAMS

Mayor Adams stated that he received an email from Millicent Christopher in reference to a HOPE Foundation event that they would like to hold at the end of August, possibly the Saturday night of Purple and Gold week. Ms. Christopher suggested blocking off part of E. Main Street to hold the event. The Committee discussed this and suggested using Settler's Park for the event.

PUBLIC SAFETY & LEGAL – DAVE WINTERS, CHAIRMAN

Mr. Winters discussed the copier proposals that Ms. Hughes had submitted to the Committee. Ms. Hughes and Ms. Stewart had reviewed the proposals and suggested using Gordon Flesch Company. Mayor Adams stated that the Village may want to opt for a quicker machine (45 pages per minute) versus a copier that is 25 pages per minute. Mr. Winters was going to talk to Ms. Hughes in reference to the proposals and have this on the next Village Board Meeting agenda April 6, 2015.

Mr. Winters stated the liquor license for the Winnebago County Forest Preserve District at Macktown Golf Course is up for approval at the Village Board meeting on March 17, 2015. The Rockton Police Department submitted a letter stating that they would provide a favorable recommendation based upon their investigation.

Motion by Mr. Winters to approve the blanket purchase orders for the police department, second by Mr. Hoey. All ayes. Motion approved 2-0.

ADMINISTRATION & BUDGET – JOHN PETERSON

None.

COMMUNITY DEVELOPMENT – PAT HOEY

Motion by Mr. Hoey to donate \$200 for the 2015 Route 75 garage sales, second by Mr. Winters. Roll call. All ayes. Motion approved 2-0.

Mr. Hoey discussed the Rockton Athletic Fields concession contract with Dairyhaus. Atty. Szeto and Mr. Murray had made some changes to the contract. Mayor Adams suggested making changes in the fee structure. Mayor Adams added that they are having problems with the electrical system at the concession building. The Village is looking into increasing the 100 amp service because the fuses are blowing within the building. Mr. Fridly questioned changing the fee structure and also stated that the direct contact for field users should be Don Self. Mr. Fridly stated that they will also be discussing the contract in the Public Works meeting.

THE CHIEF – STEVE DICKSON

Chief Dickson stated that he had the blanket purchase orders on the full board as well because the amount was \$2500.

EXECUTIVE SESSION

None.

ANY OTHER BUSINESS ALLOWED BY LAW

Mayor Adams advised the Committee that a Joint Review Board meeting was held in reference to the proposed downtown TIF and that it is moving forward and a public hearing will be held at the Village Board meeting on April 6, 2015.

ADJOURN

Motion by Mr. Hoey, second by Mr. Winters, to adjourn at 5:53 pm.

Respectfully submitted,

Christina Stewart
Village Clerk