

## **ADMINISTRATION COMMITTEE MINUTES**

**March 18, 2019**

Chairman Winters called the regular meeting of the Administration Committee to order at 5:30 pm.

Members present: Arianne Honkamp, John Peterson and Dave Winters

Staff present: Deputy Chief Hollinger & Scott Fridly

Absent: Mayor Adams, Chief Dickson & Tricia Diduch

Motion by Mr. Peterson, second by Mrs. Honkamp, to waive the reading of and approve the minutes of March 4, 2019. All ayes. Motion approved 3-0.

### **PUBLIC COMMENT**

None.

### **THE MAYOR – DALE ADAMS**

None.

### **PUBLIC SAFETY & LEGAL – DAVE WINTERS, CHAIRMAN**

Mr. Winters stated that he will be getting a consensus at the Village Board meeting on March 19, 2019 for Per Mar Security to update the software for the door locking system at Village Hall. Mr. Winters said that this has to get done in order for the system to work properly. Mr. Winters advised that the cost of the software update is \$1,413.57.

### **COMMUNITY DEVELOPMENT & BUDGET – JOHN PETERSON**

Mr. Peterson stated that it sounds like everyone has been working on their budgets and inquired when they can be looked at together. Mr. Winters said that if everyone can get their numbers into Ms. Quimby then she can compile them and see how far off we are. Mr. Winters added that they wanted to try and be done before the election on April 2, 2019. The Village Clerk reminded the Committee that all meetings will be held on Monday, April 1<sup>st</sup> due to the election.

Mr. Peterson inquired if there were any issues due to the flooding in the area. Mr. Fridly said that there were some issues at the sewer plant, but that will be turned into insurance. Mr. Fridly advised that they are in full operation, but they will have to look at equipment after the floodwaters recede. Deputy Chief Hollinger stated that E. Hawick Street is currently closed as the water levels crest. Deputy Chief Hollinger said that they will continue to monitor the water levels to see if they need to close the street at Blackhawk Boulevard. Deputy Chief Hollinger stated that there has been an increase in traffic coming through town because Roscoe Road near Chicory Ridge has been closed. Deputy Chief Hollinger advised that the speed trailer is on Blackhawk Boulevard near the bridge and that they have been making traffic stops for those not obeying the speed limit and the police department will continue to monitor traffic.

Mr. Peterson asked if anyone attended the St. Patrick's Day Pub Crawl downtown. Deputy Chief Hollinger commented that this one was quieter than the others. Deputy Chief Hollinger stated that they did have police officers downtown and there were no issues whatsoever.

### **ADMINISTRATION – ARIANNE HONKAMP**

None.

### **THE CHIEF – STEVE DICKSON**

Deputy Chief Hollinger stated that April 13<sup>th</sup> is the testing date for new police officers and that they are continuing to receive applications. Deputy Chief Hollinger advised that April 3<sup>rd</sup> is the last day to submit an application.

**PLANNING AND DEVELOPMENT ADMINISTRATOR – TRICIA DIDUCH**

The Village Clerk updated the Committee as to Ms. Diduch's activity for the Rockton River Market, IML grant finder, retailers at ICSC, US Census forms and the 2019-2020 budget.

**EXECUTIVE SESSION**

None.

**ANY OTHER BUSINESS ALLOWED BY LAW**

None.

**ADJOURN**

Motion by Mr. Peterson, second by Mrs. Honkamp to adjourn at 5:36 pm.

Respectfully submitted,

Christina Stewart  
Village Clerk