

BUDGET & FINANCE COMMITTEE MINUTES

March 19, 2019

Chairman Peterson called the regular meeting of the Budget & Finance Committee to order at 6:30 pm.

Members present: Scott Fridly, Corine Hughes, John Peterson and Dave Winters

Also present: Tricia Diduch, Deputy Chief Hollinger, Arianne Honkamp (6:54 pm), Cory Magnus (6:39 pm), Jodi May and Atty. Aaron Szeto

Absent: Mayor Adams & Jaye Quimby

Motion by Mr. Fridly, second by Mr. Winters, to waive the reading of and approve the minutes of March 5, 2019. All ayes. Motion approved 3-0.

PUBLIC COMMENT

None.

SPECIAL WARRANT CONSIDERATIONS

None.

RECOMMENDATION OF PAYMENT

Bills were reviewed and recommended for approval in the amount of \$152,112.76.

MAYOR ADAMS

None.

JAYE QUIMBY, TREASURER

Mr. Peterson stated that Ms. Quimby sent an email advising that there was sufficient cash to cover the bills this evening, but that she is holding two cash transfers until she knows that there is enough to cover payroll next week.

JOHN PETERSON, CHAIRMAN

None.

DAVE WINTERS, TRUSTEE

None.

SCOTT FRIDLY, TRUSTEE

Mr. Fridly advised that the Public Works Committee discussed the Franklin Street project and that they would like to reject all the bids for the project at this time. Mr. Fridly said that the Committee would like to put \$100,000 into street maintenance and patching for next year. Mr. Fridly stated that the Village would like to do other repairs to Franklin Street in order to get by for now and suggested a chip and seal for the meantime.

Mr. Fridly stated that the budget process is very difficult and that he would like to have a special meeting with all of the Village Trustees and department heads in order to go over line items and long-term planning for the Village. Mrs. May said that she would like to include capital improvement projects in the budget process. Mr. Winters stated that the Village has no reserves and Mr. Fridly added that if there is an emergency the Village needs to have an idea of what can be pushed back. Mrs. May stated that she would like Ms. Quimby and Ms. Hughes to attend the special meeting as well. Mr. Fridly stated that the department heads should have their budgets in by the end of March so that Ms. Hughes can put all of the numbers together. The Committee stated that the special Village Board meeting will be held on Wednesday, April 10th at 5:30 pm.

VILLAGE COLLECTOR, CORINE HUGHES

Ms. Hughes advised the Committee that she and Ms. Diduch have been coding things to the special event expenditures account and not to the special event revenue account and not to be alarmed when they see the financial statements for the Village. Ms. Hughes said that they will see a drastic drop in the expenditures, but

will see the money going into the other account. Ms. Hughes added that this was the first year that they have done this.

Ms. Hughes stated that the agreement with Tacchi USA, Inc. expired November 30, 2018 for maintenance on the public parking lot. Ms. Hughes said that there was a bill submitted to the Village for electrical charges and she wanted to know if the Village would like to renew the contract. The Committee discussed this and Mr. Fridly suggested that the Village pay the utility bill and not renew the contract with Tacchi USA, Inc.

Ms. Hughes advised that the Village was trying out the check scanning option with Payment Service Network (PSN) for utility billing and that it's not saving any time for us. Ms. Hughes said that she spoke with Ms. Carlson and Ms. DeFilippis and that it's not worth using their scanner at this point. Ms. Hughes stated that Ms. Carlson can go back to using the bank scanner that she was using before and that there was no fee to try out the scanner from PSN.

ANY OTHER BUSINESS ALLOWED BY LAW

None.

ADJOURN

Motion by Mr. Winters, second by Mr. Fridly, to adjourn at 6:58 pm.

Respectfully submitted,

Christina Stewart
Village Clerk