

ADMINISTRATION COMMITTEE MINUTES

March 2, 2015

Chairman Winters called the regular meeting of the Administration Committee to order at 5:30pm.

Members present: Dale Adams, Pat Hoey, John Peterson and Dave Winters

Staff present: Steve Dickson, Tricia Diduch, and Scott Fridly (5:40 pm)

Motion by Mr. Hoey, second by Mr. Peterson, to waive the reading of and approve the minutes of February 16, 2015. All ayes. Motion approved 3-0.

PUBLIC COMMENT

None.

THE MAYOR – DALE ADAMS

Mayor Adams stated that he received the concession stand agreement back from Brent Murray for the Rockton Athletic Fields. Mr. Murray made some changes to the agreement and Mayor Adams said that the Village will take a look at them and take action at the next meeting. Mr. Winters stated that he would like to see a better selection of food and better availability of the items because some people were waiting 15 minutes to get their food.

Mr. Peterson added that the Lions Club may not be selling beer at the Rockton Athletic Fields because the Lions Club believes they can only use their liquor license for two events and they want to do Old Settlers Days and possibly the Townsquare Media event. Mayor Adams said that he would look into this because he thought the liquor license could be used at two locations and not just two events.

Mayor Adams stated that Chemtool was interested in the land trade for the possible site of a waste water treatment plant. The president from Chemtool said that he was okay with it, but he needed to get the okay from corporate. Mayor Adams said that once he gets the okay from Chemtool then he will present this to the Winnebago County Forest Preserve.

Mayor Adams said that The Interlocal Purchasing System (TIPS) program that the Village belongs to for the parks does background checks and that the most expensive background check is \$25. Mayor Adams stated that he will forward the information that he has to Chief Dickson and added that this is something that the Village may want to look into.

Mayor Adams stated that the Village has the opportunity to purchase \$110,000 worth of playground equipment for \$40,000. There was discussion of where the playground equipment could be used, but there is currently not enough funds to purchase the equipment. The \$40,000 did not include installation fees and mulch for the playground area. No further action was taken at this time.

Mayor Adams and Ms. Diduch met with the owners of the old grade school last week and they are interested in developing the property. Mayor Adams and Ms. Diduch stated that the building would be a good location for a senior living facility. Ms. Diduch is going to look into grants that may be available for the development of the property and put the owners in contact with people who are experienced in this type of development to give them suggestions.

Mayor Adams inquired if having a pageant at OSD is something that the Rockton Lions Club would want to get involved with. Mr. Peterson stated that he had received an email and that they were not interested in taking that on this year, but possibly next year. Mr. Peterson will send an email back stating that OSD is run by the Rockton Lions Club, not by the Village of Rockton.

PUBLIC SAFETY & LEGAL – DAVE WINTERS, CHAIRMAN

Mr. Winters discussed the LOCIS computer software upgrade again with the Committee. Mr. Hoey felt that this was important in order to provide good customer service to the residents of the Village. The Committee agreed that Sewer will pay the initial setup fees (approximately \$1500) and Admin will pay the monthly fees (approximately \$800/year). Mr. Hoey suggested that the committee approve the expenditure and Mr. Winters will take it to the Village Board on March 3, 2015.

Mr. Winters stated that he would like to table the Admin copier proposals at this time. Ms. Hughes is still in the process of obtaining proposals.

Mayor Adams said that he spoke with Atty. Szeto in reference to modifying the liquor license application and that Atty. Szeto stated that it did not require board action to do so. The Committee discussed and agreed that they were comfortable with using “Winnebago County” on the liquor license application.

ADMINISTRATION & BUDGET – JOHN PETERSON

Mr. Peterson stated that Ms. Diduch has been working on preparing information regarding the website design. Ms. Diduch said that she had a few big proposals for the website design and that this would be a big investment for the Village. Ms. Diduch suggested developing a solid marketing plan. She stated that the Village of Rockton has an existing partnership with Visit Beloit and that she has also reached out to Ryan Rydell to see what they could put together in terms of a proposal. Ms. Diduch said that she could also look in to getting other proposals as well. Ms. Diduch felt that Visit Beloit may be more reasonably priced than a private person. Ms. Diduch feels that the Village needs a slogan or a theme to bring people into downtown Rockton. She feels that the website is the foundation for obtaining information regarding the Village. Mr. Winters advised Ms. Diduch to go ahead and obtain proposals regarding the website and they will look at the budget and see where they are at.

COMMUNITY DEVELOPMENT – PAT HOEY

Mr. Hoey stated that the Committee had discussed sending someone from the Village to the Rockton Chamber Annual Dinner on April 10, 2015. Ms. Diduch felt that it would be nice to have a representative from the Village. Mr. Hoey and Mr. Winters stated that they were available that evening. Motion by Mr. Hoey to send two people to the dinner, second by Mr. Peterson. Roll call. All ayes. Motion approved 3-0.

Mr. Hoey also stated that Mr. Peterson has all 13 acts booked for the 2015 Rockton River Market in the amount of \$6500. This is up for approval at the Village Board meeting on March 3, 2015.

THE CHIEF – STEVE DICKSON

None.

EXECUTIVE SESSION

None.

ANY OTHER BUSINESS ALLOWED BY LAW

None.

ADJOURN

Motion by Mr. Peterson, second by Mr. Hoey, to adjourn at 6:15 pm.

Respectfully submitted,

Christina Stewart
Village Clerk