

ADMINISTRATION COMMITTEE MINUTES

March 2, 2020

Chairman Winters called the regular meeting of the Administration Committee to order at 5:30 pm.

Members present: Arianne Honkamp, John Peterson and Dave Winters

Also present: Chief Dickson, Tricia Diduch & Scott Fridly

Absent: Mayor Adams

Motion by Mr. Peterson, second by Mrs. Honkamp to waive the reading of and approve the minutes of February 17, 2020. All ayes. Motion approved 3-0.

PUBLIC COMMENT

None.

THE MAYOR – DALE ADAMS

None.

PUBLIC SAFETY & LEGAL – DAVE WINTERS, CHAIRMAN

Mr. Winters stated Resolution 2020-106: Authorizing and Approving an Intergovernmental Agreement Between the Village and Winnebago County Regarding 911 Services is up for approval at the Village Board meeting on March 3, 2020. Mr. Winters stated that this is a four year agreement with the county and that the Village is responsible for paying \$46,651.07 annually. The Committee was okay with this.

Mr. Winters added that the Village of Rockton and Roscoe are holding combined meetings in reference to the 1% road tax referendum on the March 17, 2020 ballot. Mr. Winters said that there will be a colored map at the Stateline Business Expo for residents to look at and see what streets are included in the five year project for reconstruction and overlays.

COMMUNITY DEVELOPMENT & BUDGET – JOHN PETERSON

Mr. Peterson went over the numbers that Mr. Fridly provided to the Committee in reference to the parking lot on Blackhawk Boulevard and quotes from C.E.S. for creating a concept-only plan for the Blackhawk parking lot (\$1,200) and generating language for the Village code in reference to subdivision code (\$2,250).

ADMINISTRATION – ARIANNE HONKAMP

Motion by Mrs. Honkamp to approve expenses to host the Northwestern Illinois Municipal Clerks Association (NIMCA) meeting in the Village at a cost not to exceed \$250, second by Mr. Peterson. Roll call. All ayes. Motion approved 3-0.

Motion by Mrs. Honkamp to approve the Village Clerk to attend the Municipal Clerks of Illinois (MCI) Spring seminar from April 23rd -24th in Oak Lawn, IL at a cost not to exceed \$300, second by Mr. Peterson. Roll call. All ayes. Motion approved 3-0.

THE CHIEF– STEVE DICKSON

None.

PLANNING & DEVELOPMENT ADMINISTRATOR – TRICIA DIDUCH

Ms. Diduch stated that she will have copies of the signup sheets for everyone for the Stateline Business Expo that is being held at Hononegah High School March 7th and 8th.

Ms. Diduch said that the “Once Upon a Dream” event that was held in the Village on Sunday was phenomenal. Ms. Diduch stated that the event had a great turnout with the weather being nice and that the shops and restaurants were busy with many people spending money downtown.

EXECUTIVE SESSION

None.

ANY OTHER BUSINESS ALLOWED BY LAW

None.

ADJOURN

Motion by Mr. Peterson, second by Mrs. Honkamp to adjourn at 5:42 pm.

Respectfully submitted,

Christina Stewart
Village Clerk