

ADMINISTRATION COMMITTEE MINUTES

March 4, 2019

Chairman Winters called the regular meeting of the Administration Committee to order at 5:30 pm.

Members present: Mayor Adams, Arianne Honkamp, John Peterson and Dave Winters

Staff present: Chief Dickson, Tricia Diduch and Jodi May (5:34 pm)

Motion by Mr. Peterson, second by Mrs. Honkamp, to waive the reading of and approve the minutes of February 18, 2019. All ayes. Motion approved 3-0.

PUBLIC COMMENT

None.

THE MAYOR – DALE ADAMS

None.

PUBLIC SAFETY & LEGAL – DAVE WINTERS, CHAIRMAN

None.

COMMUNITY DEVELOPMENT & BUDGET – JOHN PETERSON

Motion by Mr. Peterson to approve the Stateline Chamber membership in the amount of \$150, second by Mrs. Honkamp. Roll call. All ayes. Motion approved 3-0.

Mr. Peterson stated that Ordinance 2019-3: An Ordinance of the Village of Rockton, Illinois Abating Property Taxes on Certain Real Property Located at the Northwest Corner of the Intersection of Quail Trail and Mahajan Drive in the Village of Rockton is up for approval at the Village Board meeting on March 5, 2019. Mayor Adams advised that he spoke with five of the taxing bodies and that they were okay with the tax abatement for the potential hotel. The Committee was okay with this as well.

ADMINISTRATION – ARIANNE HONKAMP

Motion by Mrs. Honkamp to approve the purchase order for TKB Associates for Laserfiche software upgrade and install on new server in the amount of \$525, second by Mr. Peterson. Roll call. All ayes. Motion approved 3-0.

THE CHIEF – STEVE DICKSON

Chief Dickson stated that he has a meeting tomorrow with two vendors in reference to the door software for Village Hall. Chief Dickson advised that there have been problems with the doors and that the software hasn't been updated since 2011.

PLANNING AND DEVELOPMENT ADMINISTRATOR – TRICIA DIDUCH

Ms. Diduch commented that the RORO Expo went pretty well at Roscoe Middle School and that next year it should be in the new fieldhouse at the high school. Ms. Diduch said that people were excited to pick up the Rockton River Market (RRM) band schedules and are looking forward to the event in Settlers Park. Ms. Diduch stated that they are going to try something new this year with one market sponsorship from businesses. Ms. Diduch added that this should bring in an additional \$1,500.

Ms. Diduch registered with the Illinois Municipal League (IML) to get onto GrantFinder so she is able to start looking for grants for the Village.

EXECUTIVE SESSION

None.

ANY OTHER BUSINESS ALLOWED BY LAW

Mrs. May stated that she and the other trustees received an email from a resident that lives near the high school in reference to a noise complaint. Mr. Peterson stated that the resident was referred to the high school to speak with them about it because it wasn't an ordinance/code enforcement violation.

ADJOURN

Motion by Mr. Peterson, second by Mrs. Honkamp to adjourn at 5:48 pm.

Respectfully submitted,

Christina Stewart
Village Clerk