

ADMINISTRATION COMMITTEE MINUTES

April 17, 2017

Chairman Winters called the regular meeting of the Administration Committee to order at 5:30 pm.

Members present: Mayor Adams, Pat Hoey, John Peterson and Dave Winters

Staff present: Chief Dickson, Tricia Diduch, Scott Fridly and Jodi May

Also present: Arianne Honkamp

Motion by Mr. Hoey, second by Mr. Peterson, to waive the reading of and approve the minutes of April 3, 2017. All ayes. Motion approved 3-0.

PUBLIC COMMENT

None.

THE MAYOR – DALE ADAMS

Mayor Adams stated that he gave everyone copies of the proposed administration budget that they have been working on and the Committee reviewed the budget. Mr. Winters inquired if the funds for health insurance for Public Works employees was coming out of water/sewer. Mayor Adams stated that he suggested doing this a while back. Mr. Fridly said that he could ask, but he's not sure how easy that would be to do. Mr. Winters suggested transferring the funds from water/sewer into the general fund and pay it out of one account. Mayor Adams added that he would like to purchase a new vehicle for Ms. Diduch since the current vehicle that she drives is in poor condition. Chief Dickson researched vehicles and the Village can get a Ford Focus at state bid.

Mayor Adams stated that because of the construction going on in the Village that he didn't think we should be approving fundraisers at the intersection of Main Street and Blackhawk Boulevard. Mayor Adams stated that there are a few up for approval at Village Board, but that they are going to discuss this further in the Public Works meeting. Chief Dickson suggested using the intersection of Union and Salem Streets. Mrs. May stated that she would like to give options to those requesting the use of the intersection rather than denying their request. Mr. Hoey stated that the Village can also give a list of suggested intersections to use to the organizations requesting permission and they can choose the intersection where they would like to do their fundraiser.

PUBLIC SAFETY & LEGAL – DAVE WINTERS, CHAIRMAN

None.

ADMINISTRATION & BUDGET – JOHN PETERSON

Mr. Peterson stated that he has several items up for approval at the Village Board meeting on April 18, 2017. Mr. Peterson stated that Ordinance 2017-9: An Ordinance of the Village of Rockton, Illinois Authorizing the Village to Execute a Promissory Note Evidencing a General Obligation of the Village in an Amount Not to Exceed \$2,600,000.00 for the Purpose of Financing the Construction of a New Public Works Building and Appurtenances Thereto. Mr. Peterson stated that the loan is with First National Bank. The Committee was okay with this.

Mr. Peterson stated that there is a purchase requisition for Winnebago County IT for a new computer in the Village Clerk's office in the amount of \$1,712.16 along with another purchase requisition for TKB Associates for a scanner and setup/training for Laserfiche in the amount of \$1,373 for the Village Clerk's office as well. Mayor Adams stated that the computer and scanner will come out of this year's budget. The Committee was okay with both purchase requisitions.

COMMUNITY DEVELOPMENT – PAT HOEY

Motion by Mr. Hoey to approve two people to attend the Stateline Chamber Awards Banquet on Friday, April 21st in the amount of \$130, second by Mr. Peterson. Roll call. All ayes. Motion approved 3-0.

THE CHIEF – STEVE DICKSON

Chief Dickson stated that he needs to replace a desktop computer for the police department in the amount of \$600.26 from Dell and would like a consensus. The Committee was okay with this.

Chief Dickson updated the Committee on the two new officers. The first officer has completed their shadow phase and is by himself now and the second officer is completing the shadow phase and will be on her own in a few days. Chief Dickson added that the police department will be at full staff.

Chief Dickson discussed the parking issue on Green Street north of Union Street. Chief Dickson stated that this happens every year at this time with the high school students parking there. Chief Dickson advised that Officer Cure checked the parking ordinance locations and that some locations were missing “no parking” signs. Chief Dickson advised that he will provide a list of the locations to Mr. Barber so that the Public Works Department can order signs and put them up. Chief Dickson stated that the terrace in the area where the students are parking is getting tore up. Mr. Peterson questioned if the terrace area should be paved and Chief Dickson stated that is something the Village can look into at a later time. Chief Dickson added that this is a high school problem not a Village problem. Chief Dickson recommended that the high school add parking spots when the renovations begin at the high school.

EXECUTIVE SESSION

None.

ANY OTHER BUSINESS ALLOWED BY LAW

Ms. Diduch discussed the parking issue at All Trucks USA off of Old River Road. Ms. Diduch stated that there was an issue that a homeowner had with their private driveway being blocked by vehicles that are parking at the business in the street. Ms. Diduch stated that Ray Ferguson, attorney for Billy Bob LLC, called and spoke with her about possibly transferring some of the R2 property from the two parcels and making it commercial to eliminate parking on the private drive. Ms. Diduch said that the parcel would have to be rezoned and the special use permit would have to be amended as well. Ms. Diduch stated that she hasn't received anything from the business owner yet. The Committee advised to wait until the owner of the property approaches the Village.

ADJOURN

Motion by Mr. Hoey, second by Mr. Peterson, to adjourn at 6:12 pm.

Respectfully submitted,

Christina Stewart
Village Clerk