

ADMINISTRATION COMMITTEE MINUTES

April 20, 2015

Chairman Winters called the regular meeting of the Administration Committee to order at 5:30pm.
Members present: Dale Adams, Pat Hoey, John Peterson and Dave Winters
Staff present: Steve Dickson, Tricia Diduch, and Scott Fridly
Also present: Jodi May

Motion by Mr. Peterson, second by Mr. Hoey, to waive the reading of and approve the minutes of April 6, 2015. All ayes. Motion approved 3-0.

PUBLIC COMMENT

None.

THE MAYOR – DALE ADAMS

Mayor Adams discussed the VetsRoll.org Event and that Cornellier Fireworks would like to do small fireworks display at Farm & Fleet in addition to the fireworks display at Hononegah High School. Cornellier Fireworks has provided a certificate of liability and listed the Village of Rockton and Farm & Fleet as an additional insured. Cornellier Fireworks was also going to provide a letter from Farm & Fleet confirming that they were given permission to have a small fireworks display at that location. The Committee was okay with this. This is up for approval at the Village Board meeting on April 21, 2015.

Mayor Adams inquired if the Committee was okay with the Roscoe boundary agreement. The Committee stated that they would like to see the agreement and make sure it's the same agreement from two years ago. Mayor Adams is waiting to hear back from Atty. Szeto to verify that the agreement is the same from two years ago.

Mayor Adams verified that the Committee received the letter from the Lions Club in reference to Old Settlers Days. The Lions Club provided a list of requests that they would like in order to host the festival. This is also up for approval at the Village Board meeting on April 21, 2015.

PUBLIC SAFETY & LEGAL – DAVE WINTERS, CHAIRMAN

Mr. Winters stated that IMSA d/b/a Phillips 66 Gas Station is requesting a liquor license because the gas station has changed ownership. Deputy Chief Hollinger completed a background check on the applicant and stated that there was no information gathered through the background check that would be a potential disqualifying factor for a liquor license. Mayor Adams stated that the applicant had already paid the \$5,000 liquor license fee. The Committee was okay with approving the liquor license. This is up for approval at the Village Board meeting on April 21, 2015.

ADMINISTRATION & BUDGET – JOHN PETERSON

None.

COMMUNITY DEVELOPMENT – PAT HOEY

Mr. Hoey stated that the Village had received a letter from Macktown Living History requesting a \$1,000 donation. Mayor Adams stated that this is the same amount that the Village has donated in the past and verified that there was \$7,000 left in the Special Events budget. The Committee was okay with making the donation to Macktown Living History. The donation is up for approval at the Village Board meeting on April 21, 2015.

Mr. Hoey discussed the Roscoe Chamber map advertising. The Committee didn't see the benefit of advertising. There was no further action taken.

Mr. Hoey stated that the 30th Annual RACVB Luncheon is Wednesday, May 6th. Motion by Mr. Hoey to send two people (to be determined) to the luncheon, second by Mr. Peterson. Roll call. All ayes. Motion approved 3-0.

Mr. Hoey discussed the proposed Winnebago County tax abatements. Ms. Diduch stated that this is for all of the taxing bodies in Winnebago County. Ms. Diduch added that the City of Rochelle and Dekalb County have a similar incentive program established. Mayor Adams questioned how the Village of Rockton would benefit from this. Ms. Diduch explained the three year abatement and how it would work. This would be for vacant land and there is not an existing TIF agreement. Mr. Winters stated that this may not be beneficial to the Village, but may be beneficial to the region. Mayor Adams stated that it can be looked at on a case by case basis. Ms. Diduch stated that she will send an email to Jimsi from RAEDC sharing the comments of the Committee. Mr. Peterson was not in favor of this. Mr. Winters stated that he would like to see what the school districts would say about this. Mr. Hoey added that he would like to know what the other taxing districts thoughts are as well. Mr. Winters stated that he thought that the Village should remain neutral at this point.

Mr. Hoey reviewed the Historic Preservation Commission appointments. The Committee discussed their concerns with certain appointments and also requested Ms. Diduch to stagger the terms of the members and present those to the Village Board prior to their meeting on April 21, 2015. Mayor Adams stated that this Committee needs to recommend or remove appointments. The HPC appointments will be up for approval at the Village Board meeting on April 21, 2015.

Mr. Hoey added that the three ordinances to adopt the Downtown TIF District will also be up for approval at the Village Board meeting on April 21, 2015. Ms. Diduch stated that Ms. Nelson will not be voting on the ordinances because she has property within the TIF and will have to reclude herself from the Village Board when the ordinances are presented for approval. Ms. Diduch advised that Rockton 140 has raised concerns regarding the TIF and will have someone representing the school district at the Village Board meeting. Ms. Diduch stated that herself and Mayor Adams spoke with members of the school district and advised that the Village can enter into a memorandum of understanding with the school district and they are mostly satisfied with this. Ms. Diduch stated that they will be reading a letter to the Village Board on April 21, 2015. Ms. Diduch added that the Rockton School District did receive notice of the Joint Review Board meeting and no one attended the JRB meeting from the school district.

THE CHIEF – STEVE DICKSON

None.

EXECUTIVE SESSION

None.

ANY OTHER BUSINESS ALLOWED BY LAW

Mayor Adams went to the TIF Conference last week and he wanted the Committee to think about business districts within the Village. Mayor Adams feel that the penny sales tax would be beneficial and stated that Ms. Diduch is doing some research on this and that Atty. Szeto has done business districts before. Ms. Diduch stated that the Village could generate between \$150,000 and \$200,000 in sales tax. The Committee discussed what businesses would be included and what the funds will be used for once they are generated within the business district. Ms. Diduch will research this more in the next few weeks and provide more information to the Committee.

Mr. Peterson discussed employees parking in front of downtown businesses on Main Street and requested Ms. Diduch to send letters to the business owners. Mr. Peterson also requested that the owners be notified to turn off their Christmas lights on their rooftops and suggesting for them to stay open later on Wednesday nights when the River Market starts. The Committee also discussed parking concerns during OSD and suggested decreasing the parking time in the downtown area. Chief Dickson stated that this is not practical for the

police department to enforce and that if they want to deter people from parking there they need to have it marked "tow away zone". Mr. Fridly will inquire and see if Mr. Nygren has any signs that display this.

ADJOURN

Motion by Mr. Peterson, second by Mr. Hoey, to adjourn at 6:25 pm.

Respectfully submitted,

Christina Stewart
Village Clerk