

ADMINISTRATION COMMITTEE MINUTES

April 3, 2017

Chairman Winters called the regular meeting of the Administration Committee to order at 5:00 pm.

Members present: Mayor Adams, Pat Hoey, John Peterson and Dave Winters

Staff present: Chief Dickson (5:05 pm)

Also present: Arianne Honkamp (5:10 pm)

Motion by Mr. Peterson, second by Mr. Hoey, to waive the reading of and approve the minutes of March 20, 2017. All ayes. Motion approved 3-0.

PUBLIC COMMENT

None.

THE MAYOR – DALE ADAMS

Mayor Adams discussed the loan for the new Public Works building with the Committee. Mayor Adams stated that he spoke with Ms. Quimby and Atty. Szeto and they agreed the 7-year balloon at 3.16% would be the best choice. Mayor Adams added that Atty. Szeto advised him that a 20-year loan couldn't be done without going through the bonding process. Mayor Adams stated that the other banks that he spoke with about the loan were at 4% or a little higher. Mayor Adams add that there were a few contingencies with the loan; the loan cannot be refinanced with another bank and the loan is a construction loan. Mayor Adams explained the interest rate will be whatever the current rate is when the construction is complete on the building. Mayor Adams stated that the payment should be around \$14,000/month. This is up for approval at the Village board meeting later in the evening. The Committee was okay with this.

PUBLIC SAFETY & LEGAL – DAVE WINTERS, CHAIRMAN

None.

ADMINISTRATION & BUDGET – JOHN PETERSON

None.

COMMUNITY DEVELOPMENT – PAT HOEY

Mr. Hoey discussed the OSD donation from the Village. Mr. Peterson thought it was \$10,000 plus the in-kind contribution from the Public Works and Police Departments. This is up for approval at the Village Board Meeting later in the evening. The Committee was okay with this.

Mr. Hoey stated that the donation from the Village for Macktown Living History (The Gathering at Macktown) is \$1,000. This is up for approval at the Village Board meeting later in the evening. The Committee is okay with this.

Mr. Peterson stated that the Rockton River Market band expenditure is \$5,500 this year. Mr. Peterson said that there are 12 bands, but one band is playing at no cost to the Village. This is up for approval at the Village Board meeting later in the evening. The Committee is okay with this.

Mr. Hoey also discussed the draft tax defense resolution with the Committee. Mayor Adams said that they are asking if the Village would be interested in joining the other taxing bodies, but they don't have a concrete plan yet. Mayor Adams stated that he wanted to know how much it would cost the Village, but they don't have an answer to that question. Mayor Adams said that he would like more information before the Village makes a decision about this.

THE CHIEF – STEVE DICKSON

Chief Dickson stated that a new full-time officer is being sworn in tonight and that she will leave for the police academy on Sunday and graduate in June.

Chief Dickson advised that he received a phone call from Gus Gentner (Winnebago County IT). Chief Dickson said that they completed a proposal last year to replace the records management system and reached out to all the communities to see if they would be interested in being a part of this. Chief Dickson stated that when the cost came back it was astronomical so Winnebago County IT started over and is now asking the communities to assist with paying the consultant. Chief Dickson stated that he didn't have this expense included in the budget. The Committee agreed that the Village would not be participating with Winnebago County IT at this time.

EXECUTIVE SESSION

None.

ANY OTHER BUSINESS ALLOWED BY LAW

Mr. Winters inquired if there were any projects that had to be completed before the Village tied into the new Highway 75. Mayor Adams stated that the Public Works Committee discussed the Hawick Street sanitary crossing at Highway 75, but they may need to push that back. Mayor Adams said that he would like to complete this while they have Highway 75 tore up. Mr. Peterson inquired if anything needed to be done with the vacant Sonoco property as far as water and sewer while Highway 75 is under construction. Mayor Adams stated that nothing should need to be done regarding the property.

ADJOURN

Motion by Mr. Hoey, second by Mr. Peterson, to adjourn at 5:19 pm.

Respectfully submitted,

Christina Stewart
Village Clerk