

## ADMINISTRATION COMMITTEE MINUTES

May 1, 2017

Chairman Winters called the regular meeting of the Administration Committee to order at 5:30 pm.

Members present: Mayor Adams, Pat Hoey, John Peterson and Dave Winters

Staff present: Chief Dickson, Tricia Diduch, Scott Fridly, Deputy Chief Hollinger and Jodi May (6:33 pm)

Also present: Arianne Honkamp

Motion by Mr. Peterson, second by Mr. Hoey, to waive the reading of and approve the minutes of April 17, 2017. All ayes. Motion approved 3-0.

### **PUBLIC COMMENT**

Mr. Fridly stated that he was working on preliminary numbers for the water loan. Mr. Fridly said that it looks like they will want to draw on half of it this year and the other half next year so the surcharge will be cut in half until they draw on the full amount. Mr. Fridly advised that he is going to work on the numbers more and have the information at the Village Board meeting on May 2, 2017.

### **THE MAYOR – DALE ADAMS**

Mayor Adams advised the Committee that the stoplight upgrade that IDOT included in their package was to paint the aluminum galvanized poles black at the two intersections. Mayor Adams stated that the Village had requested the upgraded stoplights to look like the stoplights that Machesney Park has and that if the Village wants them it's going to cost \$55,000 to \$60,000 more. Mayor Adams stated that they are going to discuss this further in the Public Works Committee later in the evening and it's up for approval at the Village Board meeting on May 2, 2017.

Ms. Diduch stated that she gave everyone a copy of the statement of qualification and the request for proposal (RFP) for the downtown streetscape. Ms. Diduch said that she would like everyone to look at it and have comments for her as soon as possible. Ms. Diduch added that this is going to be \$1M - \$1.5M project and that the business district may be able to offset the cost a little bit, but that she feels the Village needs to find a way to pay for the signal upgrade. Ms. Diduch explained that it doesn't make sense to spend \$1M - \$1.5M on the streetscape and not do one of the most fundamental things that is going to affect the way the downtown is going to look.

Mayor Adams stated that he received a letter from IDOT and they have turned over the dry cleaners property to the Village. Mayor Adams stated that he will have Atty. Szeto review the letter and draw up a resolution to be approved at the Village Board meeting on May 16, 2017

### **PUBLIC SAFETY & LEGAL – DAVE WINTERS, CHAIRMAN**

Motion by Mr. Winters to ratify the consensus for the Dell computer replacement for the police department not to exceed \$600, second by Mr. Peterson. Chief Dickson advised that the cost decreased because sales tax was included in the original price so it will be around \$560. Roll call. All ayes. Motion approved 3-0.

Deputy Chief Hollinger spoke to the Committee about the current camera system and stated that they would like to add 5 more cameras (2 north of the Village Hall building and 3IP cameras in Settlers Park). Deputy Chief Hollinger stated that the cameras in Settlers Park would cover the gazebo area, the park and the parking lot on Hawick Street which will also be an E-Commerce safe zone. Deputy Chief Hollinger felt that the timing is right because this would give them additional coverage of Main Street and Blackhawk with the construction going on. Deputy Chief Hollinger added that the areas the cameras will be covering will also help them in identifying suspects if they damage property in the park. Mayor Adams stated that he would like to see a camera near the shelter in Settlers Park and one out at the athletic fields. Chief Dickson stated that those can be added further down the road. Mr. Winters stated that the purchase requisition for Permar Security Services in the amount of \$3,971.60 is up for approval at the Village Board meeting on May 2, 2017.

Chief Dickson stated that this will split between parks, public works and the police department. The Committee was okay with this.

**ADMINISTRATION & BUDGET – JOHN PETERSON**

None.

**COMMUNITY DEVELOPMENT – PAT HOEY**

Mr. Hoey discussed OSD advertising in the Herald and the Committee felt that the Village doesn't need additional advertising. Mr. Peterson added that the Village has advertising in the actual OSD booklet itself. No further action was taken.

**THE CHIEF – STEVE DICKSON**

None.

**EXECUTIVE SESSION**

None.

**ANY OTHER BUSINESS ALLOWED BY LAW**

None.

**ADJOURN**

Motion by Mr. Hoey, second by Mr. Peterson, to adjourn at 6:46 pm.

Respectfully submitted,

Christina Stewart  
Village Clerk