

ADMINISTRATION COMMITTEE MINUTES

May 15, 2017

Chairman Winters called the regular meeting of the Administration Committee to order at 5:33 pm.

Members present: Mayor Adams, Arianne Honkamp, John Peterson and Dave Winters

Staff present: Chief Dickson, Tricia Diduch, Scott Fridly and Jodi May (5:39 pm)

Motion by Mr. Peterson, second by Mrs. Honkamp, to waive the reading of and approve the minutes of May 1, 2017. All ayes. Motion approved 3-0.

PUBLIC COMMENT

None.

THE MAYOR – DALE ADAMS

Mayor Adams stated that he was informed by IDOT that they are going to auction off the church on N. Blackhawk Boulevard. Mayor Adams said that IDOT was initially going to tear down the building, but they have a potential buyer of the property. Mayor Adams added that he didn't think the property could sell for less than appraised value.

PUBLIC SAFETY & LEGAL – DAVE WINTERS, CHAIRMAN

Mr. Winters discussed the special event liquor licenses (Fibs and Rookie's Pub & Grill) for the Rockton River Market. This is up for approval at the Village Board meeting on May 16, 2017. The Committee was okay with this.

COMMUNITY DEVELOPMENT & BUDGET – JOHN PETERSON

Mr. Peterson stated that there will be a downtown parking study presentation on June 12, 2017 at 4:30 pm at Rockton Village Hall. Ms. Diduch said that the consultant that prepared the parking study will be doing a brief presentation on the results of the study. Ms. Diduch stated that the presentation will be posted to notify those who would like to attend. Ms. Diduch added that she sent the executive summary to the Committee about a month ago and that it stated that there is parking issues at peak times such as OSD and Rockton River Market.

Ms. Diduch advised the Committee that on June 14, 2017 the Historic Preservation Commission and the Rockton Township Historical Society are holding a joint celebration of the two local landmarks in the Village. Ms. Diduch stated that the two plaques will be up on the buildings and that there is going to be an ice cream social as well.

ADMINISTRATION – ARIANNE HONKAMP

Motion by Mrs. Honkamp to approve sending herself to the Illinois Municipal League (IML) Newly Elected Officials Workshop on Friday, June 30th in Rochelle at a cost of \$75, second by Mr. Peterson. Roll call. All ayes. Motion approved 3-0.

THE CHIEF – STEVE DICKSON

Chief Dickson stated that the Live Scan machine is ready to hook up at the police department. Chief Dickson stated that this means that the Village can do background checks on employees and the system can also be used to fingerprint those who apply for solicitor's permits in the Village. Chief Dickson suggested setting up one day during the week that solicitor's permit applicants can come in and have that done. Chief Dickson added that they will have to discuss a fee to charge applicants. Chief Dickson stated that results will be available within 24-48 hours.

Chief Dickson said that its Police Memorial Week and that is why the flags are at half staff. Chief Dickson stated the Police Memorial service is Thursday in Rockford and there will be a breakfast on Friday morning.

EXECUTIVE SESSION

None.

ANY OTHER BUSINESS ALLOWED BY LAW

Mr. Winters inquired if anyone else in the Committee had clarification about the Village of Roscoe possibly annexing the property for an asphalt plant. Mayor Adams stated that this is scheduled to be discussed at the Village Board meeting on May 16, 2017 during executive session.

ADJOURN

Motion by Mr. Peterson, second by Mrs. Honkamp, to adjourn at 5:53 pm.

Respectfully submitted,

Christina Stewart
Village Clerk