

PUBLIC WORKS COMMITTEE MINUTES

May 21, 2014

Chairman Fridly called the regular meeting of the Public Works Committee to order at 5:30 pm. Members present: Dale Adams, Scott Fridly, Cory Magnus, Gordy Nygren, Tricia Nelson, Don Self, and Lisa Wolf.

Motion by Mr. Magnus, second by Mrs. Nelson, to waive the reading of and approve the minutes of May 5, 2014. All ayes. Motion carried 3-0.

PUBLIC COMMENT

VILLAGE ENGINEER –Lisa Wolf (the following is the Engineering Status Report provided by CES) Prairie Street

The revised plans and specifications have been re-submitted to IDOT for approval. Once approved by IDOT, multiple copies of the final plans and documents with appropriate Village signatures will be sent to IDOT. Since this is a MFT funded project, IDOT will assign a bid opening date and advertise the project for bid. We anticipate a bid opening in late June or early July and construction beginning late summer or early fall. Rock Energy Cooperative has begun relocating their facilities on Prairie Street.

2014 Street Maintenance

Bids were opened on May 19th. There were two bidders, William Charles Construction and Rock Road Companies, Inc. The low bidder was Rock Road Companies, Inc. at \$123,391.49. We recommend awarding this project to Rock Road Companies, Inc. tonight.

ITEP Rockton Road Path

We met with Jason Nelson, Laura Connolly, Kevin Donner, and Tony Baratta of IDOT to discuss the ITEP Rockton Road Path project. Several items were discussed at the meeting. IDOT cautioned the Village that these federally funded projects can take some time to go through the required processes, that coordination meetings with the FHWA will be required, and that in their experience the estimates for these projects are typically lower than what they end up costing. We need to coordinate with SLATS to get the Rockton Road path included in their TIP.

IDOT informed us that the total ITEP awarded amount of \$551,100 can be applied toward the project engineering or the project construction. The Village can choose to pay for the Preliminary Engineering via one of three methods; completely with local funds, with MFT funds, or with federal funds that will be reimbursed at 80% within a month of submitting evidence of payment for engineering services.

If utilizing federal funds, their agreement form for “Preliminary Engineering Services Agreement for Federal Participation” must be used by the Village and C.E.S. Inc. and approved by IDOT’s Central Office before IDOT will reimburse the Village for any work performed. Work performed before the data that the agreement is approved will not be eligible for reimbursement. If utilizing the federal funds for the Preliminary Engineering they are subject to potential audits, and, if for some reason the project is not constructed, the Village would need to pay back all federal money they received toward engineering fees. The federal agreements for engineering would be coordinated with Kevin Donner.

If MFT funds will be used to pay for Preliminary Engineering the appropriate IDOT forms must be used. MFT agreements would be coordinated with Tony Barratta. If only local funds are used to pay for engineering IDOT has no involvement at all. Please let C.E.S. Inc. know how you would like to pay for the preliminary engineering (estimated preliminary engineering total cost = \$84,370) and we will prepare the appropriate agreements.

The proposed location of the path was discussed. IDOT was open to the possibility of the path being located entirely on the south side of Rockton Road and crossing the HWY 251 ramps. We should sketch up a conceptual plan on an aerial photo and send it to Tony and he will discuss it with the appropriate people in the geometrics and operations departments.

Kevin Donner expressed concern about locations where it looks like it will be difficult to fit the required path width, 5' setbacks, and ditches in the space available. He suggested doing some preliminary cross sections at the tightest locations to determine what will be feasible. Curb and gutter and/or storm sewers may be required where ditches per IDOT requirements can not fit. IDOT prefers a 10 foot wide path, but an 8 foot wide path is allowed where the ADT is less than 100.

Where the path will cross existing streets the existing pavements must meet the 2% maximum longitudinal requirements or the street must be modified or re-constructed. Variances from ADA requirements are not allowed. In the preliminary design report plans for all crossings must be included demonstrating compliance with all ADA and PROWAG requirements. The existing path segment west of Dorr Road will need to be checked for conformance to current PROWAG and IDOT requirements. If it does not conform to the new requirements it will need to be replaced.

Laura Connolly will be the point of contact at IDOT for this project. The Village should be copied on all e-mails between C.E.S. Inc. and IDOT. Laura Connolly recommended submitting the ESR (Environmental Survey Request) as soon as possible in the process and to include in the ESR any and all areas that might potentially need Right of Way or Easements (because it is more difficult to amend or redo the ESR later in the process). The project will most likely be a Group II Categorical Exclusion but this will be determined at the FHWA coordination meetings. This classification will determine the type of Project Development Report to be completed.

The project will be let on a state letting. IDOT pays the contractor for the construction contract then invoices the Village for their portion. The Village will be responsible for 20% of the estimated total project cost and all costs over and above it. The maximum total amount of federal contribution to the project will be \$551,100.

Athletic Fields

Work is progressing on the bleacher pad and the paths have been constructed. The concrete forms are in place and the concrete pour for the bleachers is scheduled for tomorrow. The surface of the paths will be touched up and the restoration and seeding work will be done after heavy vehicles are finished accessing the site.

From last year's football field construction contract we held back \$1000 for punchlist items. We have instructed the Contractor (N-TRAK) to seed the bare areas in the fields where grass has not grown sufficiently to meet the minimum requirements of the specifications. They are obtaining the appropriate seed mix for the fields and will be seeding the bare areas before the end of this week.

At Don's request we are staking out the locations for the field marker kit for lining the main football field and the goal post base locations. We will also layout the location for the furthest east football field when that field lining kit arrives.

Sanitary District Improvement Study

Work on this study is underway.

Puri Drive (f.k.a. Lewis Lane) – Right in Right Out off of Rockton Road

Northern Illinois Service Co. has completed the striping that could not be completed due to the weather conditions late last November. The work under this contract has been completed and the Final Pay Estimate for this work and the retainage in the amount of \$4,716.61 has been submitted.

Plat 2 Puri Rockton Subdivision Plat and Improvement Plan Review & Aldi's Site Plan Review

Revised plans for Plat 2 of the Puri Rockton Subdivision and Aldi's were submitted. Water permit applications for the public main extension were also submitted. These plans and permit applications were reviewed and review comments sent to the developers and their engineers. We await the submittal of the revised plans and permits.

First Rockford Group encountered a difficulty while mass grading the Puri Rockton Plat 2 / Aldi's site where the private road will connect to the public road (Puri Drive). In order to construct the squared up "T" intersection that we requested at the elevations that are needed FRG will need to fill up to eight vertical feet in the Puri Drive ROW. Properly filling and compacting of this area cannot be accomplished without performing substantial work on the adjacent Lewis property including tree clearing, removal of existing unsuitable material, and construction of fill at 3:1 or flatter slopes which would have them working more than 40 feet into Lewis's property. We also discussed the option of a retaining wall. The Puri Drive Right of Way is only 40 feet wide and the road is approximately 30 feet wide leaving only 5 feet or less of green space in the right of way for grading or constructing a retaining wall. This is not enough room to construct either option and a retaining wall in Village ROW with a drop of several feet is undesirable. First Rockford Group also has legal and insurance concerns with doing construction work on private property that they do not own. Resolving these issues could delay the project. First Rockford Group requested that we allow them to construct a rounded turn onto Puri Drive.

Just as FRG is responsible to pay for the current improvements they are making to the public road it will be the responsibility of future developers to the north and/or east to extend, modify, or reconstruct the public road as dictated by the layout of their developments and by the requirements of the Village. This intersection can still be constructed as a tee or cross in the future. It makes sense to let that work be done in the future by those whose property it will have the most impact on.

We told FRG to proceed with the mass earthwork according to the rounded corner option. They do, however, still need to submit construction plans including details on the proposed geometry and final grading of the street for approval prior to constructing any pavement. We await the submittal of these revised plans.

MAYOR - DALE ADAMS

WATER, SEWER, & GARBAGE – SCOTT FRIDLY

Motion by Mr. Fridly, second by Mr. Magnus, to ratify the consensus for the Public Works department to get two new computers for the garage and sewer plant up to \$999. Roll call. All ayes. Motion approved 3-0.

The purchase of a remanufactured motor will be on the board agenda for approval.

STREETS AND WALKS – CORY MAGNUS

Rock Road Companies was the low bidder for 2014 street maintenance at a cost of \$123,391.49. This item will be on board agenda as a consensus item.

BUILDINGS AND PARKS – TRICIA NELSON

There are several items on the agenda for Parks and Rec: part-time staff, staff apparel, and Wibit splasher. Also on the agenda: Fehr Graham proposal fee for the OSLAD Grant application at Barwood and Resolution 2014-109: OSLAD Grant application at Barwood.

Mrs. Nelson also discussed the green belts in the Woodlands subdivision. The committee decided that they should be natural and not be cleared of sticks or weeds.

PUBLIC WORKS – GORDY NYGREN

Gordy discussed a couple areas that residents have wanted maintenance. In the Woodlands, a resident of a condo wanted all of the trees behind his property to be cut down. The committee desires to only cut down trees if they are dying, not healthy trees. At Village Woods condos, a resident wanted weed control of a grassy area. The committee desires to continue to mow the area, but not provide weed control.

PARKS & RECREATION DIRECTOR – DON SELF

Don gave an update of several parks projects. The dog park fence is up, tags and doggie doo bags are in, and signs just need to be ordered. The pool is filling, the lift is installed, and it just needs chemicals added. The athletic fields have lines marked, scoreboard has power, four baseball tournaments are scheduled, and the concession will be open beginning on Friday.

ANY OTHER BUSINESS ALLOWED BY LAW

ADJOURN

Motion by Mr. Magnus, second by Mrs. Nelson, to adjourn at 6:18pm.

Respectfully submitted,

Sarah Praneis
Village Clerk