

ADMINISTRATION COMMITTEE MINUTES

June 17, 2019

Chairman Winters called the regular meeting of the Administration Committee to order at 5:33 pm.

Members present: Mayor Adams, Arianne Honkamp, John Peterson and Dave Winters

Staff present: Chief Dickson, Tricia Diduch and Jodi May

Motion by Mr. Peterson, second by Mrs. Honkamp, to waive the reading of and approve the minutes of June 3, 2019. All ayes. Motion approved 2-0.

PUBLIC COMMENT

None.

THE MAYOR – DALE ADAMS

None.

PUBLIC SAFETY & LEGAL – DAVE WINTERS, CHAIRMAN

Mr. Winters stated that Ordinance 2019-12: An Ordinance of the Village of Rockton, Illinois Approving and Authorizing the Village to Enter into a Master Lease Agreement and Related Documents Thereto with Enterprise Fleet Management, Inc. Regarding Police Department Vehicles is up for approval at the Village Board meeting on June 18, 2019. Chief Dickson said that they are getting rid of seven vehicles and replacing them with seven new vehicles. Chief Dickson provided a spreadsheet to the Committee that provided vehicle information and payments. The cost is \$60,496/annually for five years, but payments will be \$5,041/month. Chief Dickson added that there is a two month lead time on the new fleet of vehicles arriving. The Committee was okay with this.

Mr. Winters said that the fireworks permit for 2240 Freeport Road on Saturday, June 29th is also up for approval at the Village Board meeting. The Committee is okay with this.

Mr. Winters stated that Resolution 2019-107: A Resolution of the Village of Rockton, Illinois Approving an Intergovernmental Agreement with the Winnebago County Circuit Clerk Regarding Electronic Citation Program is up for approval at the Village Board meeting. Chief Dickson stated that this is a renewal with the Winnebago County Circuit Clerk's office and that the Village will receive \$2/ticket plus the amount of the fine. The Committee was okay with this.

COMMUNITY DEVELOPMENT & BUDGET – JOHN PETERSON

Mr. Peterson discussed attending the National league of Cities (NLC) conference in San Antonio, Texas from November 20th – 24th. Mayor Adams stated that the Village has \$12,000 in the budget to attend the Illinois Municipal League (IML) conference and there is \$13,600 in other travel. The Committee agreed that this would be a good conference to attend since the Village is a member of the NLC. Mr. Winters commented that some people may be able to attend both conferences. This is up for approval at the Village Board meeting on June 18, 2019. The Committee was okay with approving up to five people to attend the NLC conference.

Mr. Peterson commented that the volunteers, Rockton Police Department and the Public Works Department all worked well together for OSD. Mr. Peterson added that the first Rockton River Market (RRM) was a success.

ADMINISTRATION – ARIANNE HONKAMP

Mrs. Honkamp stated that Ordinance 2019-13: An Ordinance of the Village of Rockton, Illinois Amending Title XI: Business Regulations of the Village Code of Ordinances to Create a New Chapter 119 Regarding Pedicabs is up for approval at the Village Board meeting. The Committee discussed the fees for the pedicabs and agreed that the vendors should be charged \$100 for the pedicab license annually with up to three stickers

for pedicabs per company. The Committee also agreed that no more than five business permits will be issued to operate in the Village at one time which allows for a total of 15 pedicabs.

THE CHIEF – STEVE DICKSON

Chief Dickson stated that there were five arrests over the weekend directly related to OSD and they were all intoxicated. Chief Dickson stated that this was the first year that police, fire and security each worked on their own radio band and it worked out well. Chief Dickson added that the salute to law enforcement at OSD was a nice touch.

PLANNING AND DEVELOPMENT ADMINISTRATOR – TRICIA DIDUCH

Ms. Diduch said that the first RRM was well attended and added that she will ask the vendors to access the park from Main Street instead of from behind First National Bank. Ms. Diduch added that the first of three walking tours hosted by the Historic Preservation Commission will be held this Wednesday at the Old Stone Church at 5 pm.

EXECUTIVE SESSION

None.

ANY OTHER BUSINESS ALLOWED BY LAW

None.

ADJOURN

Motion by Mr. Peterson, second by Mrs. Honkamp to adjourn at 6:09 pm.

Respectfully submitted,

Christina Stewart
Village Clerk