

## **ADMINISTRATION COMMITTEE MINUTES**

**June 20, 2016**

Trustee Winters called the regular meeting of the Administration Committee to order at 5:30 pm.

Members present: Mayor Adams, Pat Hoey, John Peterson and Dave Winters

Staff present: Chief Dickson, Tricia Diduch and Scott Fridly (5:55 pm)

Motion by Mr. Hoey, second by Mr. Peterson, to waive the reading of and approve the minutes of June 6, 2016. All ayes. Motion approved 3-0.

### **PUBLIC COMMENT**

None.

### **THE MAYOR – DALE ADAMS**

Mayor Adams discussed the asphalt plant with the Committee. Mayor Adams stated the advantages of the asphalt plant would be increased property tax from annexing into the Village, increased sales tax, increased jobs and it will significantly decrease the cost of roadwork in the Village. Mayor Adams stated that he believed the only disadvantage would be the odor, but that it wouldn't be any worse than leaves burning or diesel truck traffic on Highway 75 or Highway 2 to the homes that are almost a mile away. Mr. Winters added that there will be more truck traffic going in and out of the asphalt plant and questioned what road improvements are going to be necessary so that the roads aren't destroyed. Mayor Adams stated that the road is Rockton Township or the state, but he wasn't sure. Mayor Adams said that most businesses maintain the road to insure that customers would come. Mr. Peterson questioned if the school district still owns the property north of the dog park off of Highway 2. Mr. Winters stated that the school still owns the property. Mr. Peterson said that this could be a negative for the kids in the school. Mayor Adams stated that he spoke with Glen Terry, Superintendent for the Rockton School District, and that he indicated that the property was going to be up for sale. Mr. Winters questioned the wind travel and stated that the area to the south is the Village's growth quarter. Ms. Diduch stated that she had three or four people cite sources that the wind will blow in every single direction. Mr. Peterson suggested to see what type of impact an asphalt plant could have on an area such as the Nimtz Quarry. Mayor Adams said that Nimtz Quarry is no longer operating because they ran out of rock, but that there is one out by the airport and Rock Road has one up in Janesville. Mr. Peterson questioned why they need to annex into the Village to do this. Ms. Diduch stated that they don't need to annex into the Village and that they either need to go through Winnebago County or the Village. Ms. Diduch said that the thought process behind this was with any major development that would need zoning approval, it is beneficial to annex into the Village for future sewer and water service. Ms. Diduch added that the process is easier to complete all at once. Ms. Diduch said that if the asphalt plant fails at the Village level the petitioner could always go to the county and it could get approved by them. Mr. Winters stated that he had read in the newspaper that there was some possible financial gain to the Village from the asphalt plant and he questioned if there were any incentives or development agreements. Ms. Diduch stated that she wasn't aware of any offered incentives. Mr. Peterson added that the newspapers have made it sound like there have been all sorts of internal meetings along with exchanged documents and he stated that the Village has not done this. Mayor Adams stated that the Village attorney met with the petitioners of the asphalt plant to make sure they wanted to annex into the Village and that nothing was offered to them as far as incentives. Mr. Hoey commented that no matter what point of view a person has on a particular topic they can find something that backs it and/or an expert on that topic. Mr. Hoey also requested that Ms. Diduch copy all of the trustees in the future when she distributes the zoning and planning packets in case anything controversial is being discussed so they have time to look at it. Ms. Diduch stated that she would do this.

### **PUBLIC SAFETY & LEGAL – DAVE WINTERS, CHAIRMAN**

Mr. Winters discussed Resolution 2016-108: A Resolution of the Village of Rockton, Illinois Approving an Intergovernmental Agreement with the Winnebago County Circuit Clerk Regarding Electronic Citation Program Fees. Mr. Hoey stated that the Village has to agree to give a certain percentage to the clerk for three years to run the program. Chief Dickson said that the clerk's office has agreed to supply the hardware, software, ink and paper. Chief Dickson stated that the Village would get \$5 from the fee of the ticket and that

the county wants \$3 and they will cover everything. The Committee was okay with this. This is up for approval at the Village Board meeting on June 21, 2016.

Mr. Winters also discussed Ordinance 2016-18: An Ordinance of the Village of Rockton, Illinois Amending Provisions of Chapter 118 of the Village Code of Ordinances Regarding Tobacco Products. Chief Dickson stated that the ordinance was cleaned up to include electronic smoking devices. The Committee was okay with this. This is up for approval at the Village Board meeting on June 21, 2016.

Mr. Winters stated that there are two purchase requisitions up for approval on June 21, 2016 for Winnebago County Department of Information Technology regarding two HP desktop systems for Ms. Hughes and Ms. Carlson along with upgrading the server. The cost for the two HP desktops is \$1,671.71 and the server upgrade is \$16,628.58. The Committee was okay with this. Both of the purchase requisitions are up for approval at the Village Board meeting on June 21, 2016.

#### **ADMINISTRATION & BUDGET – JOHN PETERSON**

Mr. Peterson discussed the trustee laptops with the Committee. Ms. Diduch stated that Mr. Hoey's laptop is not working and that it isn't worth the expense to repair it. Ms. Diduch stated that for now Mr. Hoey can use Mayor Adams' or the Village Clerk's laptop because neither of them use their laptop. Ms. Diduch stated that the laptops were inexpensive and that they are going to start failing. Mr. Hoey suggested that the Village look into replacing 2-3 laptops every year. Ms. Diduch suggested that the trustees think about the options and software that they would like and whether they prefer laptops or tablets. Mayor Adams requested that Ms. Diduch look into different options.

Mr. Peterson discussed Ordinance 2016-19: An Ordinance of the Village of Rockton, Winnebago County, Illinois, Ascertain the Prevailing Rate of Wages for Laborers, Workmen and Mechanics Employed on Public Works of Said Village. The Committee was okay with this. This is up for approval at the Village Board meeting on June 21, 2016.

Mr. Peterson commented that OSD had a successful weekend and that the police department and public works did a good job along with the boy scouts cleaning up.

#### **COMMUNITY DEVELOPMENT – PAT HOEY**

None.

#### **THE CHIEF – STEVE DICKSON**

Chief Dickson stated that the police department had 21 calls generated from OSD which resulted in 6 arrests. Chief Dickson added that there were 15 crimes reported which could be theft or loss of property. Chief Dickson said that this report was similar to last year's report.

#### **EXECUTIVE SESSION**

None.

#### **ANY OTHER BUSINESS ALLOWED BY LAW**

None.

#### **ADJOURN**

Motion by Mr. Hoey, second by Mr. Peterson, to adjourn at 6:01 pm.

Respectfully submitted,

Christina Stewart  
Village Clerk